

Strategy and Resources Policy Committee

Monday 5 December 2022 at 2.00 pm

**To be held in the Town Hall,
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillor Terry Fox
Councillor Julie Grocutt
Councillor Angela Argenzio
Councillor Douglas Johnson
Councillor Bryan Lodge
Councillor Shaffaq Mohammed
Councillor Joe Otten
Councillor Mick Rooney
Councillor Martin Smith
Councillor Richard Williams
Councillor Paul Wood

PUBLIC ACCESS TO THE MEETING

The Strategy and Resources Policy Committee comprises 11 Members and has the following responsibilities:

- Cross-cutting responsibility for development and submission to Full Council for adoption of the Budget and Policy Framework
- Providing strategic direction to the operation of the Council by developing and recommending the Corporate Plan (including determination of the priorities set out therein) to Full Council and making decisions on cross-cutting policies and practice where such decisions are not reserved to full Council
- Responsibility for any issue identified as being of significant strategic importance or financial risk to the Council (which is considered to be by its nature cross-cutting)
- Responsibility for any policy matter not otherwise allocated to a Committee
- Considering reports which an Ombudsman requires to be published by the Council where it is proposed that the Council take the recommended action

Meetings are chaired by the Leader of the Council.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda. Members of the public have the right to ask questions or submit petitions to Policy Committee meetings and recording is allowed under the direction of the Chair. Please see the Council [website](#) or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Policy Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last on the agenda.

Meetings of the Policy Committee have to be held as physical meetings. If you would like to attend the meeting, please report to an Attendant in the Foyer at the Town Hall where you will be directed to the meeting room. However, it would be appreciated if you could register to attend, in advance of the meeting, by emailing committee@sheffield.gov.uk, as this will assist with the management of attendance at the meeting. The meeting rooms in the Town Hall have a limited capacity. We are unable to guarantee entrance to the meeting room for observers, as priority will be given to registered speakers and those that have registered to attend.

Alternatively, you can observe the meeting remotely by clicking on the 'view the webcast' link provided on the meeting page of the [website](#).

If you wish to attend a meeting and ask a question or present a petition, you must submit the question/petition in writing by 9.00 a.m. at least 2 clear working days in

advance of the date of the meeting, by email to the following address:
committee@sheffield.gov.uk.

In order to ensure safe access and to protect all attendees, you will be recommended to wear a face covering (unless you have an exemption) at all times within the venue. Please do not attend the meeting if you have COVID-19 symptoms. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting.

If you require any further information please email committee@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms. Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**STRATEGY AND RESOURCES POLICY COMMITTEE AGENDA
5 DECEMBER 2022**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
The Chair to welcome attendees to the meeting and outline basic housekeeping and fire safety arrangements
 - 2. Apologies for Absence**
 - 3. Exclusion of the Press and Public**
To identify items where resolutions may be moved to exclude the press and public.
 - 4. Declarations of Interest** (Pages 7 - 10)
Members to declare any interests they have in the business to be considered at the meeting.
 - 5. Minutes of Previous Meetings** (Pages 11 - 22)
To approve the minutes of the meetings of the Committee held on 12 October and 15 November 2022.
 - 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public
 - 7. Retirement of Staff** (Pages 23 - 26)
Report of the Executive Director, Resources
 - 8. Work Programme** (Pages 27 - 46)
Report of the Interim Director of Legal and Governance
- Formal Decisions**
- 9. Stocksbridge Towns Fund** (Pages 47 - 76)
Report of the Executive Director, City Futures
 - 10. Race Equality Report – Sheffield City Council’s Response** (To Follow)
Report of the Director of Policy, Performance and Communications.
 - 11. Primary Care Capital Programme - GP Hubs** (To Follow)
Report of the Director of Public Health
 - 12. Grant Aid Programme with Voluntary and Community Strategic Partners 2023-2025** (Pages 77 - 94)
Report of the Executive Director

- 13. Asylum Dispersal Grant** (To Follow)
Report of the Executive Director Resources
- 14. Civic Honours for Sheffield** (Pages 95 - 106)
Report of the Director of Policy, Performance and Communications and Interim Director of Legal and Governance
- 15. Budget Monitoring and Financial Position Month 7, 2022/23** (Pages 107 - 122)
Report of the Executive Director, Resources
- 16. Capital Approvals - Month 7 2022/23** (Pages 123 - 144)
Report of the Executive Director, Resources
- 17. 2023/24 Budget** (To Follow)
Report of the Executive Director, Resources

NOTE: The next meeting of Strategy and Resources Policy Committee will be held on Tuesday 24 January 2023 at 2.00 pm

*(NOTE: It is anticipated that the appendix to the report at item 17 in the above agenda will not be available to the public and press because it contains exempt information described in paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended)

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, Interim Director of Legal and Governance by emailing david.hollis@sheffield.gov.uk.

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SHEFFIELD CITY COUNCIL

Strategy and Resources Policy Committee

Meeting held 12 October 2022

PRESENT: Councillors Terry Fox (Chair), Angela Argenzio, Douglas Johnson (Group Spokesperson), Bryan Lodge, Shaffaq Mohammed (Group Spokesperson), Joe Otten, Mick Rooney, Martin Smith, Richard Williams and Paul Wood

1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillor Julie Grocutt.

2. EXCLUSION OF THE PRESS AND PUBLIC

2.1 It was noted that the appendices to items 12 and 13 on the agenda are not available to the public or press because they contain exempt information. If Members wish to discuss the information in the appendices, the Committee will ask the members of the public and press to kindly leave for that part of the meeting and the webcast will be paused.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest made.

4. MINUTES OF PREVIOUS MEETINGS

4.1 The minutes of the previous meetings held on 24 August, 30 August, and 15 September 2022 were approved as a correct record.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 There were no public questions or petitions.

6. RETIREMENT OF STAFF

6.1 The Executive Director, Resources submitted a report on Council staff retirements.

6.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

(a) places on record its appreciation of the valuable services rendered to the City Council by the following staff in the Portfolios below:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>City Futures</u>		

Ogo Osammor	Lead Air Quality Officer	35
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Operations

Ian Bamforth	Community Technician - Plasterer	49
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James Barnes	Service Manager - Physical Activity Sport and Leisure	23
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Andrew Middleton	Gas Fitter	43
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Paul Voyse	Neighbourhood Manager	21
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Malcolm Walker	Community Technician - Plumber	45
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People

Kathryn Grieve	Lead Teacher - Hearing Impaired	38
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Bea Kay	Safeguarding Advisor, Children and Families	32
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Rosie Kent	Residential Support Worker	31
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Joanne Naylor	Team Manager, Adult Services	25
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Linda Wood- Lindley	Residential Support Worker	37
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Resources

Sarah Pack	HR Service Manager Projects	32
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(b) extend to them its best wishes for the future and a long and happy retirement; and

(c) direct that an appropriate extract of the resolution now made, under the Common Seal of the Council, be forwarded to those staff with over 20 years' service.

7. WORK PROGRAMME

7.1 The Committee received a report containing the Committee's Work Programme for consideration and discussion. The aim of the Work Programme is to show all known, substantive agenda items for

forthcoming meetings of the Committee, to enable this committee, other committees, officers, partners and the public to plan their work with and for the Committee. It was highlighted that this is a live document and Members input to it was invaluable.

It was noted that the response to the Race Equality Commission report would now be submitted to the next meeting on 5 December 2022 to allow a full and appropriate response to be considered.

Members discussed Policy Committee responsibilities for decisions relating to grants and in particular the Grant Aid Programme item. They indicated their support for this being a matter for the appropriate Policy Committee to consider. However, it was reported that current delegations in respect of acceptance of grants and agreeing accountable body status meant that this issue was currently the responsibility for Strategy and Resources Policy Committee or Finance Sub-Committee. A report on this issue will be submitted to the Governance Committee and the Assistant Director of Legal and Governance agreed to feed in the views expressed by Members today to the Governance Committee.

In addition Cllr Terry Fox requested that an item be added to a future Strategy and Resources meeting agenda to cover Low Traffic Neighbourhood Schemes with a brief overview of any delivery issues (including local resident engagement) and recommending scope for a review by the Transport, Regeneration and Climate Change Policy Committee on how the implementation of these schemes may be improved in the future.

7.2 RESOLVED UNANIMOUSLY: That:-

1. That the Committee's work programme, as set out in Appendix 1 be agreed, including the additions and amendments identified in Part 1 of the report;
2. That it be noted that a report on the responsibility for grant decisions will be submitted to the Governance Committee and that the Assistant Director of Legal and Governance would feed in the views expressed by Members today, to the Governance Committee;
3. That, as discussed above, an item covering the Low Traffic Neighbourhood Schemes be added to the Work Programme;
4. That Members give consideration to any further issues to be explored by officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme; and
5. that the referrals from Council (petition and resolutions) detailed in Section 2 of the report be noted and the proposed responses set out

be agreed.

8. BUDGET MONITORING AND FINANCIAL POSITION MONTH 5,2022/23

8.1 The Director of Finance and Commercial Services presented a report bringing the Committee up to date with the Council's financial position as at Month 5 2022/23.

8.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee notes the Council's challenging financial position as at the end of August 2022 (month 5).

8.3 Reasons for Decision

8.3.1 Under section 25 of the Local Government Act 2003, the Chief Finance Officer of an authority is required to report on the following matters:

- the robustness of the estimates made for the purposes of determining its budget requirement for the forthcoming year; and
- the adequacy of the proposed financial reserves.

8.3.2 There is also a requirement for the authority to have regard to the report of the Chief Finance Officer when making decisions on its budget requirement and level of financial reserves.

8.3.3 By the law the Council must set and deliver a balanced budget, which is a financial plan based on sound assumptions which shows how income will equal spend over the short- and medium-term. This can take into account deliverable cost savings and/or local income growth strategies as well as useable reserves. However, a budget will not be balanced where it reduces reserves to unacceptably low levels and regard must be had to any report of the Chief Finance Officer on the required level of reserves under section 25 of the Local Government Act 2003, which sets obligations of adequacy on controlled reserves.

8.4 Alternatives Considered and Rejected

8.4.1 The Council is required to both set a balanced budget and to ensure that in-year income and expenditure are balanced. No other alternatives were considered.

9. OCCUPATIONAL HEALTH PROVISION

9.1 The Director of HR & Customer Services submitted a report seeking approval for the commissioning of an Occupational Health (including Health Surveillance) service contract and an Employee Assistance Programme services contract via a framework agreement at the expiry of the current contract in June 2023.

9.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

1. Approves the commissioning of the Occupational Health service by way of service contract with a term of 4 years and estimated value of £1.2 million, as set out in this report; and

2. Approves the commissioning of the Employee Assistance Programme by way of a service contract with a term of 4 years and an estimated value of £250,000, as set out in this report.

9.3 **Reasons for Decision**

- 9.3.1 To ensure continued access to an Occupational Health service and Employee Assistance Programme that supports the Councils employees and members health and wellbeing needs.
- 9.3.2 To minimise the risks that were identified during the consideration of alternative options.

9.4 **Alternatives Considered and Rejected**

- 9.4.1 In addition to the proposal the following option was considered during the early parts of the Trade Union engagement phase regarding the future provision of Occupational Health services.

To bring services in-house at the expiry of the contract – consideration has been given as to whether the service or parts of the service were to be brought back in-house. Several issues make this option challenging and costly including.

- Cost and difficulty of recruitment to OH roles
- Overall management of a new specialist function.
- The service must be under the clinical direction of a registered medical practitioner who is a member of the Faculty of Occupational Medicine and has appropriate experience
- Ongoing cost of Occupational Health (OH) Specialist technicians & nurses, OH Physician, Mental Health/psychological & trauma specialists, MSK specialist, Appointed Doctor Asbestos Medicals, Physiotherapists and Administrators
- Ongoing Continuous Professional Development time/costs
- SCC must meet the standards for a Safe Efficient Quality Occupational Health Service (SEQOHS), published by the Faculty of Occupational Medicine (FOM) to ensure Clinical Governance
- Set up and maintenance of rooms and equipment to OH standards of privacy and care
- Purchase of an OH referral and record keeping system
- Provision of a 24/7, 365 days a year Employee Assistance Programme – this element could be purchased separately
- Engagement of Agency staff to act as standby to ensure an acceptable level of resilience

- 9.4.2 In general, it was considered that these issues are currently insurmountable, although this does not preclude giving further consideration to some of the services being delivered in-house in the future or by splitting provision between different providers of OH services and EAP services.
- 9.4.3 An initial assessment of what services should be delivered by an OH provider and what services can be provided in-house has been completed.

10. **GRANT OF PLANNING OBLIGATION CONTRIBUTION TO SYMCA FOR BUS**

SERVICES

- 10.1 The Executive Director City Futures submitted a report to approve a grant payment to South Yorkshire Mayoral Combined Authority (SYMCA)/South Yorkshire Passenger Transport Executive (SYPTTE) in relation to Section 106 obligation for planning application 13/01682/FUL.

When the planning application to the IKEA retail store was granted planning permission, the developer entered into an agreement (known as a Section 106 Agreement) with Sheffield City Council as Local Planning Authority, to provide conditions to mitigate the material impacts of this development. Amongst other provisions, the Section 106 Agreement secured a payment of £395,000 for upgrades to bus services in the Tinsley area.

This report seeks approval to remit this funding to SYMCA/SYPTTE in order to increase the number of bus services on the relevant routes than would otherwise be available.

Members welcomed the proposed upgrade to bus services in this area and enquired if there was other potential funding that could be accessed to improve bus services in other areas. Officers indicated that there may be legal limitations but agreed to confirm details. Officers also agreed to provide bus loading figures for the area to Members for information.

- 10.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee agrees to remit this funding in relation to Section 106 obligation for planning application 13/01682/FUL by way of grant to SYMCA/SYPTTE in order to increase the number of services on the relevant routes than would otherwise be available.

10.3 **Reasons for Decision**

There is no other available option.

10.4 **Alternatives Considered and Rejected**

- 10.4.1 Other options have been considered and discounted such as upgrading infrastructure like bus stops in the area or upgrading the buses themselves, but this has largely already been completed using other monies, so the current proposal best improves the services in the area that would otherwise be available to customers etc.

11. CAPITAL APPROVALS - MONTH 5 2022/23

- 11.1 The Director of Finance and Commercial Services presented a report providing details of proposed changes to the existing Capital Programme as brought forward in Month 05 2022/23.

Members discussed the vandalism of electric vehicle chargers and the importance of the security of locations was recognised. The slippage in respect of the Council Housing External Wall Insulation 3 scheme was highlighted and it was agreed that

an update on the latest position of the scheme be provided to Members.

11.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee approves the proposed additions and variations to the Capital Programme listed in Appendix 1 and Appendix 2 of the report.

11.3 **Reasons for Decision**

11.3.1 The proposed changes to the Capital programme will improve the services to the people of Sheffield

11.3.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information

11.4 **Alternatives Considered and Rejected**

11.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

12. POLICY COMMITTEE BUDGET PROPOSALS

12.1 The Director of Finance and Commercial Services presented a report outlining the progress to date from each Policy Committee in delivering a balanced budget for 2023/24 and to note the budget proposals for the Strategy & resources committee.

12.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

1. Thanks the Policy Committees and their Officers for the work done so far on the 2023/24 budget process;

2. Notes the contents of Appendix 1 (confidential) which sets out the actions put forward by each Committee in response to the Strategy and Resources Committee's request of 5 July for a list of options that would achieve a balanced budget position for each Committee;

3. Notes, as this Committee's initial response to the Strategy and Resources Committee's request of 5 July, the set of budget proposals set out in Appendix 2 (confidential) of this report;

4. Notes that Officers will now work with Members to consult with relevant stakeholders (including with partners, trades unions and in respect of equalities and climate change) on the proposals in this report so as to inform final budget proposals;

5. Notes that Officers will work to develop any necessary detailed implementation

plans for the proposals in this report so that the proposals, if ultimately approved, can be implemented as planned before or during the 2023/24 financial year;

6. Approves the contingent use of a further £5m of reserves as set out in section 1.3.3 of this report; and

7. Asks to receive a final report in December that will set out the final budget for the Council and for this Committee.

12.3 **Reasons for Decision**

The Council is required by law to set a balanced budget each year. This report is pursuant to that objective and is in line with the process and timetable agreed by the Strategy and Resources Committee on 31 May 2022 and 5 July 2022.

12.4 **Alternatives Considered and Rejected**

The Council is required by law to set a balance budget and therefore no other alternatives can be considered.

13. **MINUTES OF THE STRATEGY AND RESOURCES URGENCY SUB-COMMITTEE HELD ON 7 SEPTEMBER 2022**

13.1 The Committee noted the minutes of the Strategy and Resources Urgency Sub-Committee held on 7 September 2022.

SHEFFIELD CITY COUNCIL

Strategy and Resources Policy Committee

Meeting held 15 November 2022

PRESENT: Councillors Terry Fox (Chair), Julie Grocutt (Deputy Chair),
Angela Argenzio, Douglas Johnson (Group Spokesperson),
Bryan Lodge, Joe Otten, Mick Rooney and Richard Williams
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1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillors Shaffaq Mohammed, Martin Smith and Paul Wood.

2. EXCLUSION OF THE PRESS AND PUBLIC

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest made.

4. PUBLIC QUESTIONS AND PETITIONS RELATING TO THE ISSUE TO BE DISCUSSED

4.1 There were no public questions or petitions.

5. ENDORSEMENT OF THE PUBLICATION DRAFT SHEFFIELD LOCAL PLAN ('THE DRAFT SHEFFIELD PLAN')

5.1 The Executive Director, City Futures submitted a report and associated appendices that were intended to be considered through the committee process and finally to full Council to seek approval to consult on Sheffield's Publication Draft Local Plan ('The Sheffield Plan'). It was noted that the recommendations in the report were agreed by the Transport, Regeneration and Climate Policy Committee on 3rd November 2022.

The report and the appendices, which was considered by the Transport, Regeneration and Climate Policy Committee, summarises the benefits of the Local Plan and outlines the process that should enable the Plan to be adopted by the end of 2024. The public consultation strategy is also found in the appendix. Councillor Otten raised concerns in respect of the proposals in respect of wood burning stoves and restrictions around hot food takeaways and it was noted that these issues would be considered at the cross-party working group considering the Local Plan.

5.2 **RESOLVED UNANIMOUSLY:** That Strategy and Resources Policy Committee:-

- (a) Endorses the Publication Draft Sheffield Plan for the purposes of public consultation;
- (b) Endorses the consultation programme for seeking the public's view on the Publication Draft Sheffield Plan;
- (c) Endorses the list of 'submission documents' as defined in paragraph 4.3.3 of the Appendix and listed in paragraph 4.3.4 of the Appendix that will form part of the public consultation;
- (d) Refers this report to full Council to seek their approval of the Publication Draft Plan, the consultation programme and the list of 'submission documents';
- (e) Requests that any 'schedule of suggested amendments' (referred to at paragraph 1.11.2 of the Appendix) compiled after the consultation of the Publication Draft Sheffield Plan be approved by the Strategy and Resources Committee and full Council prior to submitting the relevant documents to the Government;
- (f) Recommends that, in due course, full Council delegates authority to the Chief Planning Officer, in consultation with the Chair, Deputy chair and Spokesperson of the Transport, Regeneration and Climate Policy Committee, to approve any non-material amendments to the Publication Draft Sheffield Plan and consultation programme prior to public consultation and any adjustments to the list of submission documents set out in paragraph 4.3.4; and
- (g) Endorses the minor amendments set out in paragraph 1.2 of the report which were endorsed by the Transport, Regeneration and Climate Policy Committee on 3 November 2022.

5.3 Reasons for Decision

- 5.3.1 Once adopted, the new Sheffield Plan will make a major contribution to the future development of the city and will guide development over the next 15-20 years. The content of the Draft Plan and the public consultation programme take account of the risks and alternative options set out in section 5 above.
- 5.3.2 The documents that are the subject of this report (Part 1: Strategy, Sub Area Policies and Site Allocations, Part 2: Development Management Policies, Annex A: Site Allocation Schedule, Annex B: Parking Guidelines, Policies Map and Glossary) comprise the draft development plan documents for Sheffield. It is published under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended). The submission documents will include such documents as fall within the definition at Regulation 17 (as quoted in paragraph 4.3.3) and which are listed at paragraph 4.3.4.
- 5.3.3 The documents represent the Council's firm proposals for the development of the city over the period to 2039. Public consultation, seeking views on the 'soundness' of the Plan will take place before it is submitted to the Government for public examination.

5.3.4 Several important factors have determined the growth plan and overall spatial strategy proposed in the Draft Sheffield Plan:

a) Under the National Planning Policy Framework (NPPF), strategic policies in the local plan do not have to meet the objectively assessed needs for housing and other uses if expansion of the urban areas is constrained by Green Belt. The Green Belt Review shows that almost all the land designated as Green Belt continues to perform at least one of the purposes of Green Belt.

b) Releasing greenfield land in the Green Belt for development now has a high risk of undermining efforts to reuse the substantial supply of brownfield sites in the City Centre and other parts of the urban area. It would also cause significant harm to the city's biodiversity and would undermine the city's reputation as the 'Outdoor City'. The adverse impacts of meeting the full need therefore significantly and demonstrably outweigh the benefits of meeting the need for housing and other development when all factors are considered.

c) Employment land needs can be met within the existing urban areas. Allocated sites and sites with planning permission provide almost 14 years supply of employment land. Additional supply required to meet needs to 2039 will be met through 'churn' of land ('windfalls') within existing employment areas.

d) Demographic analysis by Icen Projects (see paragraph 1.6.5- 1.6.7 above) shows that the city's economic growth plans require an annual housing requirement within the range 1,994-2,323 homes per year and that this can be achieved by developing land within the existing urban areas. No harm would therefore be caused by setting the housing requirement at the level (2,100 homes per year) proposed in the Draft Plan.

e) Proposed allocated Housing Sites and sites with planning permission provide capacity for 27,625 homes (equivalent to over 13 years supply based on the proposed housing requirement in the Draft Plan). Windfalls and developable land (particularly within identified 'Broad Locations for Growth') will provide sufficient supply to last to 2039.

f) There are clear benefits in terms of reducing carbon emissions by focussing a large proportion of the housing growth in higher density developments in the Central Sub-Area – where there are greater opportunities to walk, cycle or use public transport to access, jobs, shops and services. Developing sites on the edge of the built-up areas leads to a greater need to travel and potentially requires new transport infrastructure.

g) Adopted local plans elsewhere in South Yorkshire and Derbyshire currently provide 'headroom' in terms of meeting the Government's annual housing need figure across the wider city region.

5.3.5 The development management policies in the Draft Plan take into account the viability of development and strike an appropriate balance between different plan objectives – in particular, reducing carbon dioxide emissions, delivery of affordable housing and provision of wheelchair adaptable and accessible dwellings.

5.4 **Alternatives Considered and Rejected**

5.4.1 All local planning authorities are expected produce a local plan for their area. The Government has stated its intention to intervene in plan making where a local planning authority fails to produce a plan and keep it up to date. In effect, this

would mean the Government would take over planning for the area if the Sheffield Plan is not produced.

- 5.4.2 Under the latest Government statements, local planning authorities will be required, as a minimum, to ensure that there is a plan in place which addresses the strategic priorities for their area (e.g. housing need). The strategic plan can be produced by local planning authorities working together or independently, in the form of a joint or individual local plan. They may also be produced by an elected Mayor or combined authority in the form of a spatial development framework (where plan-making powers have been conferred). Currently, although some discussion has taken place, none of these alternative arrangements have been agreed between the authorities in the Sheffield City Region as part of the duty to cooperate. They could, however, provide an alternative way of planning for the city and the wider city region in the future.
- 5.4.3 The Draft Sheffield Plan includes strategic priorities but also includes local policies which allocate sites and deal with more detailed development management issues. Local policies are also produced in neighbourhood plans prepared by a neighbourhood planning group (a parish or town council, or a neighbourhood forum). Two neighbourhood plans have already been adopted but, currently, only a handful of neighbourhood plans are being prepared in Sheffield. The number could, however, rise in the future. But it's unlikely that full coverage will be achieved across the city, meaning there will continue to be a need for local policies prepared by the City Council.
- 5.4.4 The various alternative options regarding the scale and location of future development have already been described in section 1 above. Public consultation on the Issues and Options has enabled all the key strategic options to be fully considered. We have highlighted the key choice about whether Sheffield should seek to meet all its own housing needs within the district or seek to accommodate some of it elsewhere in the city region. It is worth noting that Rotherham, Barnsley and North East Derbyshire Councils have already deleted land from the Green Belt in order to meet their own housing needs. The Draft Sheffield Plan proposes to provide sufficient new homes to support the city's jobs growth economic aspirations. Providing more homes in line with the Government's objectively assessed need figure would mean either providing more land for employment uses or lead to outward commuting from Sheffield as people take up jobs in neighbouring districts. The option of providing more land is restricted by the Green Belt.
- 5.4.5 The main alternative to consider with many of the development management policies and site allocations is whether to have them or not. However, for a number of the policies, economic viability considerations have meant that choices have had to be made between the achievement of better design standards and delivery of higher numbers of affordable homes. This has already been discussed in section 1.9 above.



Report to Policy Committee

Author/Lead Officer of Report:

Craig Rogerson,
Principal Democratic Services Officer Team
Manager

Tel: 474 3355

Report of: *Executive Director, Resources*

Report to: *Strategy and Resources Policy Committee*

Date of Decision: *5 December 2022*

Subject: *Staff Retirements*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>				
Has appropriate consultation taken place?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<p><i>“The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended).”</i></p>				

Purpose of Report:

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

Recommendations:

To recommend that Strategy and Resources Policy Committee:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made, under the Common Seal of the Council, be forwarded to those staff with over 20 years' service.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: <i>N/A</i>
		Legal: <i>N/A</i>
		Equalities & Consultation: <i>N/A</i>
		Climate: <i>N/A</i>
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	EMT member who approved submission:	<i>Eugene Walker</i>
3	Committee Chair consulted:	<i>Terry Fox</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: <i>Mark Bennett</i>	Job Title: <i>Director of HR and Customer Services</i>
	Date: <i>5 December 2022</i>	

1. PROPOSAL

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>Operational Services Portfolio</u>		
Malcolm Hobson	Team Leader	41
<u>People Portfolio</u>		
Lisa Allen	Care Manager	38
Susan Barker	Social Worker Approved Mental Health Practitioner	41
Margaret Black	Social Worker Fostering	29
Angela Flynn	Senior Teaching Assistant Level 3, Lydgate Junior School	20
Stephanie Goddard	Senior Teaching Assistant Level 3, Springfield Primary School	26
Kim Kennedy	Support Worker	20
Kay Tabor-Hall	Senior Teaching Assistant Level 3, Watercliffe Meadow Community Primary School	39
Lorna Wild	Higher Level Teaching Assistant, Shortbrook Primary School	26

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Report to Strategy & Resources Committee

5 December 2022

Report of: Director of Legal and Governance

Subject: Committee Work Programme

Author of Report: Craig Rogerson, Principal Democratic Services Team Manager

Summary:

The Committee's Work Programme is attached at Appendix 1 for the Committee's consideration and discussion. This aims to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this committee, other committees, officers, partners and the public to plan their work with and for the Committee.

Any changes since the Committee's last meeting, including any new items, have been made in consultation with the Chair, and the document is always considered at the regular pre-meetings to which all Group Spokespersons are invited.

The following potential sources of new items are included in this covering report, where applicable:

- Questions from the public (where notified sufficiently in advance)
- Petitions to this committee, including those referred from Council
- References from Council or other committees (statements formally sent for this committee's attention)
- A list of issues, each with a short summary, which have been identified by the Committee or officers as potential items but which have not yet been scheduled (the source of the items is specified)

The Work Programme will remain a live document and will be brought to each Committee meeting.

Recommendations:

1. That the Committee's work programme, as set out in Appendix 1 be agreed, including any additions and amendments identified in Part 1;
2. That consideration be given to the further additions or adjustments to the work programme presented at Part 2 of Appendix 1;
3. That Members give consideration to any further issues to be explored by officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme; and
4. that the referrals from Council (petition and resolutions) detailed in Section 2 of the report be noted and the proposed responses set out be agreed.

Background Papers: None

Category of Report: Open

COMMITTEE WORK PROGRAMME

1.0 Prioritisation

1.1 For practical reasons this committee has a limited amount of time each year in which to conduct its formal business. The Committee will need to prioritise firmly in order that formal meetings are used primarily for business requiring formal decisions, or which for other reasons it is felt must be conducted in a formal setting.

1.2 In order to ensure that prioritisation is effectively done, on the basis of evidence and informed advice, Members should usually avoid adding items to the work programme which do not already appear:

- In the draft work programme in Appendix 1 due to the discretion of the chair; or
- within the body of this report accompanied by a suitable amount of information.

2.0 References from Council or other Committees

2.1 Any references sent to this Committee by Council, including any public questions, petitions and motions, or other committees since the last meeting are listed here, with commentary and a proposed course of action, as appropriate:

Issue	Tackling the Stigma of Menopause and Period Poverty
Referred from	Council (2/11/22)
<i>Details</i>	Extract from Council resolution: (v), calls on the Chief Executive to report to the Strategy and Resources Policy Committee, within the next three months, on plans to incorporate the GMB Menopause Smash the Stigma Workplace Policy, including the following:- (i) preventing women being disadvantaged at work because of their symptoms and because of the stigma of discussing menopause at work; (ii) adopting a supportive workplace model which includes manager and staff training on issues around menopause,

	<p>including through the GMB, to all members of staff in work time over a 12-month period;</p> <p>(iii) adopting a more progressive and inclusive approach to supporting those who experience menopause; (iv) to make Sheffield a period aware city, looking at how period poverty, shame and inequality can be addressed across the Council's areas of work and developing a "Period Equality Charter" outlining what this means for different policy areas;</p> <p>(v) looking at period poverty as part of the cost-of-living crisis, exploring ways to supply free period products, calling on schools to join the Government's free period products scheme and promote the scheme to pupils;</p> <p>(vi) exploring what efforts the Council may be able to undertake to support and coordinate existing efforts and donations of period products to increase their impact and integrating efforts into the cost of living response;</p> <p>(vii) calling on the Government to fund provision of free period products in all public buildings;</p> <p>(viii) consider adopting a relevant HR policy as a council, e.g. menstrual leave policy, and to encourage other local businesses and organisations to make the same commitments; and</p> <p>(ix) ensuring that at future corporate-level collective bargaining negotiations, provisions are made to accept and integrate the recommendations of the GMB Smash the Stigma Workplace Policy into Council policy and procedures; and</p> <p>(w), also calls on the Chief Executive to report to the Strategy and Resources Policy Committee, within the next three months, to:-</p> <p>(i) examine the feasibility of providing free period products in public toilets and other public buildings, including the Town Hall and community centres, including exploring whether any free disposable or reusable period products provided by the Council can be sustainably sourced;</p> <p>(ii) publicise the provision of free period products and reusable period products, such as moon cups, through Council communication channels; and</p> <p>(iii) write to the Minister for Women and Equalities, calling on the UK government to make period products free and available to all who need them across England, as has been done in Scotland and Wales.</p>
<i>Commentary/ Action Proposed</i>	That this issue be added to the Policy Committee Work Programme
Issue	Representation on the Charity Trustee Sub-Committee

Referred from	Referral to the to the Charity Trustee Sub-Committee from South Local Area Committee
<i>Details</i>	The South Local Area Committee on 11 October 2022 discussed representation on the Charity Trustee Sub-Committee. Councillor Ian Auckland said he was in favour of local Councillors, especially LAC Councillors being involved in the management of Graves park and being appointed Trustees of the park, alongside community involvement. He referred to the Council's Constitution under Part 4G of the Area Committee procedure rules which states that "it is possible for a local area committee to refer to a Committee of the Council any item of business that is discussed at a meeting" and suggested that this be referred to the appropriate Committee. This was put to South LAC Committee, who agreed that this suggestion should be referred to the appropriate Committee.
Commentary/ Action Proposed	That the Charity Trustee Sub-Committee be requested to receive the views of the South LAC at it's next meeting to consider the future of the Café Building upon receipt of the reports of the detailed survey work being undertaken and of guidance from the Charity Commission on options in relation to the future of the Building.
Issue	Rose Garden Café, Graves Park
Referred From	Council (2/11/22) to the Charity Trustee Sub-Committee
	Petition Requesting the Council to Ensure that Rose Garden Café, Graves Park, is Funded, Repaired and Remains Open (x2 petitions)
Commentary/ Action Proposed	To note that as agreed by Council the petitions be submitted to the Charity Trustee Sub-Committee

3.0 Member engagement, learning and policy development outside of Committee

3.1 Subject to the capacity and availability of councillors and officers, there are a range of ways in which Members can explore subjects, monitor information and develop their ideas about forthcoming decisions outside of formal meetings. Appendix 2 is an example 'menu' of some of the ways this could be done. It is entirely appropriate that member development, exploration and policy development should in many cases take place in a private setting, to allow members to learn and formulate a position in a neutral space before bringing the issue into the public domain at a formal meeting.

2.2 Training & Skills Development - Induction programme for this committee.

Title	Description & Format	Date
	None to report	

Appendix 1 – Work Programme

Part 1: Proposed additions and amendments to the work programme since the last meeting:

New Items	Proposed Date	Note
Budget 2023/24	S&R 24/1/23	To allow further discussions on the budget.
Response to the Peer Review	S&R 24/1/23	
Corporate Performance Report	S&R 24/1/23	Six monthly overview of performance against the organisation's key priorities
Civic Honours for Sheffield	S&R 5/12/22	To relaunch the existing civic honours so that we have an open, accessible and clearly understood way of honouring and celebrating the people who have made a significant contribution to life in Sheffield and its communities. This includes Civic Awards, Sheffield Legends and the Freedom of the City.
Asylum Dispersal Grant and Usage	S&R 5/12/22	
Low Traffic Neighbourhood Schemes Review	TBC	Report setting out current and recently completed Low Traffic Neighbourhood Schemes with a brief overview of any delivery issues (including local resident engagement) and recommending scope for a review by the TRC Policy Committee on how the implementation of these schemes may be improved in the future
Tackling the Stigma of Menopause and Period Poverty	TBC	Response to Council Resolution of 2/11/22 to be submitted within 3 months.
Appropriation of the former Knowle Hill Residential Care Home for housing purposes	Finance 4/1/23	The site has been identified as suitable for the delivery of new temporary accommodation as part of the Council's Stock Increase Programme.
Amended Items	Proposed Date	Note
Heart of the City Update	4/1/23 Finance Sub	Moved from 7/11/22 Finance Sub
Centre for Childhealth Technology	4/1/23 Finance Sub	Moved from 7/11/22 Finance Sub
Rural Estate Management Plan	4/1/23 Finance Sub	Moved from 7/11/22 Finance Sub
Vehicle Replacement Programme	4/1/23 Finance Sub	Moved from 7/11/22 Finance Sub

Council Tax Support Scheme	4/1/23 Finance Sub	Moved from 7/11/22 Finance Sub
Primary Care Capital Programme - GP Hubs	S&R 5/12/22	Moved from 7/11/22 Finance Sub

Part 2: List of other potential items not yet included in the work programme

Issues that have recently been identified by the Committee, its Chair or officers as potential items but have not yet been added to the proposed work programme. If a Councillor raises an idea in a meeting and the committee agrees under recommendation 3 that this should be explored, it will appear either in the work programme or in this section of the report at the committee's next meeting, at the discretion of the Chair.

Topic	
Description	
Lead Officer/s	
Item suggested by	<i>Officer, Member, Committee, partners, public question, petition etc</i>
Type of item	<i>Referral to decision-maker/Pre-decision (policy development/Post-decision (service performance/ monitoring)</i>
Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	
Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	
Lead Officer Commentary/Proposed Action(s)	

Part 3: Agenda Items for Forthcoming Meetings

Primary Care Capital Programme - GP Hubs		Ryan Keyworth	Decision			This Committee
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Meeting 6	Tuesday 24 January	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/monitoring)</i> 	<i>(re: decisions)</i> Prior member engagement/development required <i>(with reference to options in Appendix 1)</i>	<i>(re: decisions)</i> Public Participation/Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer
Budget Monitoring Month 8		Ryan Keyworth / Jane Wilby	Decision			This Committee
Capital Approvals Month 8		Ryan Keyworth / Damian Watkinson	Decision			This Committee
Budget 2023/24		Ryan Keyworth	Decision			
Response to the Peer Review		James Henderson	Decision			This Committee
Corporate Performance Report	Six monthly overview of performance against the organisation's key priorities	James Henderson	Decision	None	None	This Committee
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Staff Retirements</i> • <i>Work Programme</i> • <i>[any other committee-specific</i> 					

	<i>standing items eg finance or service monitoring]</i>					
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Meeting 7	Wednesday 15 March	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/ monitoring) 	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer
Budget Monitoring Month 10		Ryan Keyworth / Jane Wilby	Decision			This Committee
Capital Approvals Month 10		Ryan Keyworth / Damian Watkinson	Decision			This Committee
Local Plan ahead of submission to Government		Michael Johnson/Simon Vincent	Decision	Member Working Group/Sub Committee & full committee briefings	<i>This stage will be post public consultation.</i>	Full Council
Item 2						
Standing items	<ul style="list-style-type: none"> Public Questions/ Petitions Staff Retirements Work Programme 					

	<ul style="list-style-type: none"> [any other committee-specific standing items eg finance or service monitoring] 					
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Finance Sub-Committee

Meeting 5	Tuesday 4 January	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/ monitoring) 	(re: decisions) Prior member engagement/ development required	(re: decisions) Public Participation/ Engagement approach	Final decision-maker (& date) <ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer
Budget Monitoring	Latest Revenue and Capital Monitoring	Ryan Keyworth	Decision			This Committee
Levelling Up Fund Round 2	Decision to accept Grant Funding (subject to outcome of bid)	Tammy Whitaker	Decision	Written briefing	TBC	Finance Sub (referenced in Transport, Regeneration and Climate Committee)
Parkwood Springs	Decision on redevelopment of the former ski village	Tammy Whitaker/ Alan Seaman	Decision	Written briefing	TBC	This Committee
Land at Allen Street	Decision for the disposal of Land at Allen Street	Tammy Whitaker	Decision			This Committee

Heart of the City Update	Update on the progress and financing of the Heart of the City Programme	Tammy Whitaker	Decision			This Committee
Centre for Childhealth Technology	Agreement for the development of the Centre for Childhealth Technology	Alan Seaman/ Neil Jones	Decision	Written Briefing	TBC	This Committee
Rural Estate Management Plan	Agreement of Estate Management Plan for Council's rural land holdings	Tammy Whitaker	Decision	All Committee Briefing	TBC	This Committee
Vehicle Replacement Programme		Tom Smith/ Michael Hague	Decision			This Committee
Council Tax Support Scheme Review	(Timing to be confirmed)	Ryan Keyworth / Tim Hardie	Decision			
Appropriation of the former Knowle Hill Residential Care Home for housing purposes	With the site and building declared surplus to requirements, it is proposed that the site be appropriated (i.e. responsibility for the asset/site transferred from one Council Service to another) to housing purposes (Part II of the Housing Act 1985).	Janet Sharpe/ Dermot Reader	Decision	Project previously discussed with Executive Member for Housing, Roads and Waste Management. Local MP and Ward Members have been briefed on this project. This will continue as the project develops.	The Council undertakes consultation on individual Stock Increase Programme projects at various stages throughout project development. This is done in partnership with Local Members, Tenants and	

				<p>Housing Policy Committee Knowledge Briefing planned for November 2022.</p>	<p>Resident Associations and established Community Groups</p> <p>Consultation with the wider public will be carried out as part of the formal planning process (at an appropriate point in the project)</p> <p>Consultation and engagement will continue as this project develops.</p>	
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Meeting 6	Tuesday 21 February	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> • Decision • Referral to decision-maker • Pre-decision (policy development) • Post-decision (service performance/ monitoring) 	(re: decisions) Prior member engagement/ development required	(re: decisions) Public Participation/ Engagement approach	Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer
Budget Monitoring	Latest Revenue and Capital Monitoring	Ryan Keyworth	Decision			This Committee
Capital Approvals		Damian Watkinson	Decision			This Committee

Meeting 7	Tuesday 22 March	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> • Decision • Referral to decision-maker • Pre-decision (policy development) • Post-decision (service performance/ monitoring) 	(re: decisions) Prior member engagement/ development required	(re: decisions) Public Participation/ Engagement approach	Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer
Budget Monitoring	Latest Revenue and Capital Monitoring	Ryan Keyworth	Decision			This Committee
Capital Approvals						

Items which the committee have agreed to add to an agenda, but for which no date is yet set.						
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> • Decision • Referral to decision-maker • Pre-decision (policy development) • Post-decision (service performance/ monitoring) 	(re: decisions) Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i>	(re: decisions) Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer

City Strategy		James Henderson / Diana Buckley	Referral to decision-maker		Significant engagement activity with partners and communities underway	Full Council?
Approach to Engagement and Involvement		James Henderson	Decision			
Serviced Tenancies	Policy for the ongoing use of serviced tenancies and decision on future management and use and retention/disposal of associated properties	Tammy Whitaker/ Nathan Rodgers	Pre- decision policy development	All Committee briefing		
Operational Depot Strategy	Strategy for optimisation of Council's operational depots and decision on future management and use and retention/disposal of associated properties	Tammy Whitaker/Nathan Rodgers	Pre- decision policy development	All Committee briefing		
Locality Accommodation	Accommodation Strategy for locality based working and optimisation of Council's operational property portfolio.	Tammy Whitaker/Nathan Rodgers	Pre- decision policy development	All Committee briefing		

	Decision on future management use/disposal and investment in locality property					
Community Buildings and concessionary lettings	Policy for Community Buildings operated by SCC and let to third party groups including sessional lettings	Tammy Whitaker/Nathan Rodgers	Pre- decision policy development	All Committee briefing		
UDV Phase 1, Loxley, "adoption" of Flood Defences (Early 2023)	On completion of Loxley scheme we will inherit a number of flood walls in the public highway, these will need to be integrated into Amey's contracts	Tom Finnegan-Smith / James Mead	Referral to decision maker	TBC	TBC	Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee
Blackburn Brook, Ecclesfield/Whitley Brook Flood improvements works OBC (Spring 2023)	On SYMCA Priority Flood Programme. OBC for works around flood risk areas in Ecclesfield Park. Collaboration with Parks over improvements to park, potential habitat and amenity benefits. Highway works to culverts. Partnership funding: Flood Risk Grant, SCC,	Tom Finnegan-Smith / James Mead	Pre-decision	Facilitated policy development workshop	TBC	Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee which Committee gets briefed/involved in the policy development?

	Environment, Highway benefits, Strategic Mandate likely to be required					
Sheaf & Porter Flood Defence Project OBC (Summer 2023)	On SYMCA Priority Flood Programme. Potentially contentious options of parkland flood storage including Endcliffe park and Beauchief Golf Course, consultation in advance of OBC will be required. To be scoped Summer 2022, likely to need to brief committee late 2022?	Tom Finnegan-Smith / James Mead	Pre- decision policy development	Facilitated policy development workshop	TBC	Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee – which Committee gets briefed/involved in the policy development?
Contact Centre Performance	Referred from Audit and Standards Committee	Ajman Ali	Post Decision			This committee
Levelling Up Prospectus	Prospectus setting out Sheffield's Levelling Up ambitions	Kate Martin	Decision or pre decision policy development			Finance Sub
Confirm System Re-contract		Jessica Kavanagh				
Continuing funding for volunteer run		Nick Partridge	Decision			

libraries 2022 2023						
Workforce Strategy (from 6-9 months time)		Mark Bennett				
Future of Finance Systems		Ryan Keyworth				
Future of Revs and Bens System		Ryan Keyworth				
Digital Strategy (from 6-9 months time)		Mike Weston	<ul style="list-style-type: none"> <i>Pre-decision (policy development)</i> 			This Committee
Funding of Legal Services (6 months time)		David Hollis				
Change Programme (including review of 4 Change Projects)		David Hollis				
Castlegate	Disposal of Market Tavern and Mudfords	Alan Seasman	Decision	Written briefing	TBC	This Cttee
Barkers Pool Building	Decision on future of site	Tammy Whitaker	Decision	Written briefing	TBC	This Cttee - also

						referenced in Transport, Regeneration and Climate Committee
Land at Allen Street	Disposal of land at Allen Street	Alan Seasman	Decision	Written Briefing	TBC	This Cttee
Clough Dike, Deepcar, capital works, strategic mandate for direct SCC contribution	Currently significant ongoing revenue cost of emergency pumping, permanent capital solution a priority. OBC to Env Agency for Flood Risk GiA will be required to be matched by SCC funds. Highway and Parks collaboration needed	Tom Finnegan-Smith / James Mead	Referral to decision maker	TBC	TBC	Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee
Carbrook, Capital maintenance, Business cases (SCC & Env Agency)	Env Agency & SCC business cases for partnership funding to be submitted	Tom Finnegan-Smith / James Mead	Referral to decision maker	TBC	TBC	Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee

Tackling the Stigma of Menopause and Period Poverty	Response to Council Resolution of 2/11/22 to be submitted within 3 months.					
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Appendix 2 – Menu of options for member engagement, learning and development prior to formal Committee consideration

Members should give early consideration to the degree of pre-work needed before an item appears on a formal agenda.

All agenda items will anyway be supported by the following:

- Discussion well in advance as part of the work programme item at Pre-agenda meetings. These take place in advance of each formal meeting, before the agenda is published and they consider the full work programme, not just the immediate forthcoming meeting. They include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers
- Discussion and, where required, briefing by officers at pre-committee meetings in advance of each formal meeting, after the agenda is published. These include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers.
- Work Programming items on each formal agenda, as part of an annual and ongoing work programming exercise
- Full officer report on a public agenda, with time for a public discussion in committee
- Officer meetings with Chair & VC as representatives of the committee, to consider addition to the draft work programme, and later to inform the overall development of the issue and report, for the committee's consideration.

The following are examples of some of the optional ways in which the committee may wish to ensure that they are sufficiently engaged and informed prior to taking a public decision on a matter. In all cases the presumption is that these will take place in private, however some meetings could happen in public or eg be reported to the public committee at a later date.

These options are presented in approximately ascending order of the amount of resources needed to deliver them. Members must prioritise carefully, in consultation with officers, which items require what degree of involvement and information in advance of committee meetings, in order that this can be delivered within the officer capacity available.

The majority of items cannot be subject to the more involved options on this list, for reasons of officer capacity.

- Written briefing for the committee or all members (email)
 - All-member newsletter (email)
 - Requests for information from specific outside bodies etc.
 - All-committee briefings (private or, in exceptional cases, in-committee)
 - All-member briefing (virtual meeting)
 - Facilitated policy development workshop (potential to invite external experts / public, see appendix 2)
 - Site visits (including to services of the council)
 - Task and Finish group (one at a time, one per cttee)
- Furthermore, a range of public participation and engagement options are available to inform Councillors, see appendix 3.

Appendix 3 – Public engagement and participation toolkit

Public Engagement Toolkit

On 23 March 2022 Full Council agreed the following:

A toolkit to be developed for each committee to use when considering its 'menu of options' for ensuring the voice of the public has been central to their policy development work. Building on the developing advice from communities and Involve, committees should make sure they have a clear purpose for engagement; actively support diverse communities to engage; match methods to the audience and use a range of methods; build on what's worked and existing intelligence (SCC and elsewhere); and be very clear to participants on the impact that engagement will have.

The list below builds on the experiences of Scrutiny Committees and latterly the Transitional Committees and will continue to develop. The toolkit includes (but is not be limited to):

- a. Public calls for evidence
- b. Issue-focused workshops with attendees from multiple backgrounds (sometimes known as 'hackathons') led by committees
- c. Creative use of online engagement channels
- d. Working with VCF networks (eg including the Sheffield Equality Partnership) to seek views of communities
- e. Co-design events on specific challenges or to support policy development
- f. Citizens assembly style activities
- g. Stakeholder reference groups (standing or one-off)
- h. Committee / small group visits to services
- i. Formal and informal discussion groups
- j. Facilitated communities of interest around each committee (eg a mailing list of self-identified stakeholders and interested parties with regular information about forthcoming decisions and requests for contributions or volunteers for temporary co-option)
- k. Facility for medium-term or issue-by-issue co-option from outside the Council onto Committees or Task and Finish Groups. Co-optees of this sort at Policy Committees would be non-voting.

This public engagement toolkit is intended to be a quick 'how-to' guide for Members and officers to use when undertaking participatory activity through committees.

It will provide an overview of the options available, including the above list, and cover:

- How to focus on purpose and who we are trying to reach
- When to use and when not to use different methods
- How to plan well and be clear to citizens what impact their voice will have
- How to manage costs, timescales, scale.

There is an expectation that Members and Officers will be giving strong consideration to the public participation and engagement options for each item on a committee's work programme, with reference to the above list a-k.



Report to Policy Committee

Author of Report: Howard Varns, Senior Programme Manager

Email: howard.varns@sheffield.gov.uk

Report of: *Kate Martin, Executive Director City Futures*

Report to: *Strategy and Resources Committee*

Date of Decision: *5th December 2022*

Subject: *Stocksbridge Towns Fund Programme*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, what EIA reference number has it been given? (829, 1160, 1209, 1213, 1223, 1225, 1229, 1230, 1231, 1232)				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				

Purpose of Report:

The purpose of this report is to provide the context for a recommendation to accept the government grant from the Department for Levelling Up, Housing and Communities ('DLUHC') of £24.1m, as part of the Towns Fund, and for the Council to act as the accountable body for this grant. This will fund the Stocksbridge programme through further feasibility, design and delivery.

The report seeks an approval for the proposed additions and variations in the Capital Programme for Stocksbridge projects listed in Appendix 1.

The report also outlines the strategy for the Stocksbridge Programme, and provides an update on the programme's progress.

Recommendations:**It is recommended that the Strategy and Resources Committee:**

1. Accepts £24.1m Towns Fund grant from DLUHC and approves for the Council to act as the accountable body for this grant; takes note of the terms and conditions of this grant, and the financial implications of this decision included within the section 4.2 of the report;
2. Notes that an application for South Yorkshire Mayoral Combined Authority ('SYMCA') Gainshare grant of up to £3m has been submitted for Manchester Road Placemaking (£2m) and Community Hub (£1m) projects of which £1.8m has been approved in principle to date (subject to a formal approval of Strategic Business Case in 2022/23 and Final Business Case by SYMCA Board in 2023/24). Section 4.2 sets out the risks if SYMCA Gainshare grant is not secured;
3. Approves the proposed additions and variations in the Capital Programme listed in the Appendix 1;
4. Notes the strategy and delivery plans for the Stocksbridge Programme, included within the section 1.3

Background Papers:

Co-operative Executive Report, 16th March 2022, Stocksbridge Town Investment Plan Update

Co-operative Executive Report, 9th June 2021, Stocksbridge Towns Fund

Cabinet Report, 16th December 2020, Stocksbridge Town Investment Plan

Executive Director/ Director Non-Key Executive Decision Report, 9th March 2020

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>Natalia Govorukhina and Mark Wassell</i>
	Legal: <i>David Sellars and Rike Ridings</i>
	Equalities & Consultation: <i>Ed Sexton</i>
	Climate: <i>Jessica Rick</i>
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	SLB member who approved submission: <i>Kate Martin, Executive Director City Futures</i>
3	Committee Chair consulted: <i>Councillor Terry Fox (Chair) and Councillor Julie Grocutt (Deputy Chair)</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.
	Lead Officer Name: <i>Howard Varns</i>
	Job Title: <i>Senior Programme Manager</i>
	Date: <i>14th November 2022</i>

1. PROPOSAL

1.1 Background

- 1.1.1 On 6th September 2019 the government invited over 100 places in England to develop proposals for a Town Deal, forming part of the £3.6 billion Towns Fund announced by the Prime Minister in July 2019. Stocksbridge was one of the towns invited to bid. The Towns Fund is seen by Government as a key element of their 'levelling up' agenda, focusing on some of the economic growth constraints that some towns face, harnessing local assets and engaging local businesses to drive the sustainable economic regeneration of towns to deliver long term economic and productivity growth through:
- Urban regeneration, planning and land use:** ensuring towns are thriving places for people to live and work, including by: increasing density in town centres; strengthening local economic assets including local cultural assets; site acquisition, remediation, preparation, regeneration; and making full use of planning tools to bring strategic direction and change.
- Skills and enterprise infrastructure:** driving private sector investment and ensuring towns have the space to support skills and small business development.
- Connectivity:** developing local transport schemes that complement regional and national networks, as well as supporting the delivery of improved digital connectivity.
- 1.1.2 The Stocksbridge Town Deal Board, made up of local business, community, and public sector representatives, came together to develop the Town Investment Plan (TIP) for submission in January 2021. The Board has played a critical role in project development and engagement with local resident and stakeholders. The Council's role is that of Accountable Body for all funding associated with the Towns Fund and is responsible for putting in place appropriate arrangements to ensure projects are developed in accordance with the guidance and Council regulations.
- 1.1.3 Following the submission of the Town's Investment Plan, Stocksbridge received a confirmation from DLUHC on the 3rd of March 2021, that the government will provide up to a total of £24.1 million from the Towns Fund. The 'Town Deal' for Stocksbridge to be used to re-set the economic trajectory for Stocksbridge, build on the many opportunities that the town presents and create a productive, prosperous and healthy future for local people.
- 1.1.4 Town Deals cover a period of up to five years and are an agreement between Government, the Lead Council (Sheffield City Council) and the Town Deal Board. This arrangement was confirmed locally in a Heads of Terms offer document signed by all parties in April 2021.
- 1.1.5 In June 2021, a report to Cabinet outlined the approach the programme would take in securing the funding. This confirmed that the release of

funding is subject to successfully completing Town Deal Business Case Summary Documents which will demonstrate the feasibility, viability and value for money of each of the projects. These documents were submitted to DLUC in August 2022 after being signed off by the Chairs of the Towns Fund Board and the Council S151 officer.

- 1.1.6 Throughout 2021, Stocksbridge projects have worked through a design and development process so the Town Deal Board, and the Council, can understand their feasibility and viability, along with the delivery costs of each project. This development and testing process, and the subsequent consultation with the local community, has driven a number of changes to the package of projects originally envisaged. These changes have been outlined in the Co-operative Executive Report on 16th March 2022.

1.2 **Stocksbridge Programme Update**

- 1.2.1 The Council, in consultation with the Stocksbridge Town Deal Board, developed the Town Deal Summary Documents, Delivery plans, Monitoring and Evaluation Plans, and other supporting documents for all projects, and submitted these to DLUHC for approval in August 2022.
- 1.2.2 These documents are in process of being approved by DLUHC, which is confirmed on a project-by-project basis. The signalling from DLUHC suggests that funding will be confirmed for the 10 projects throughout November/ December 2022 and we are advised that the funding will be released to the Council in January 2023. Once funding has been confirmed, it is the Council's intention to then develop tender documents and engage with suppliers with the aim of contracting for the delivery of the projects.
- 1.2.3 The key delivery risk that the Towns Fund Programme faces is the impacts of the current extraordinary levels of cost price inflation present in the market, which is exacerbated further by an array of supply side shortages and bottlenecks. This may constrain the ability to deliver the full extent of the ambition outlined in the Town's Investment Plan and it is possible that some trade-offs and choices, in terms of scope and priority, will need consideration. The Town Deal Board are well aware of this risk and the likelihood that the project budgets, that were initially constructed in 2019/20, will be under pressure and may not be adequate.
- 1.2.4 The inflation risk to the programme will therefore be managed through a two-fold strategy. Firstly, across the programme as a whole a contingency budget has been established. This represents around 15% of the programme's overall value and will be deployed to: mitigate inflationary shocks that may materialise through the tendering phases, combat unknowns and abnormal, and also temper any optimism bias within each project. Secondly, the Council will also look to work in lock-step with the Town Deal Board and DLUHC to establish a definitive

priority list of projects which will enable us sequence tendering and contracting and therefore funding. This will allow delivery certainty for those projects that have the most significant impact on the residents and businesses of Stockbridge. It is expected that those projects that deliver the greatest economic benefit will be the priority and secured first.

1.2.5 The programme approach outlined at 1.2.4, in short, will result in some projects being paused until those deemed as priority are contracted. If the Town Deal Board wish to secure their priorities it is possible that this approach may result in insufficient residual funding being available to deliver the full extent of those paused projects. Although contingency and flexibility should reduce this possibility it maybe that this will lead to the demise, amalgamation or re-design of certain Towns Fund projects. This risk will be closely managed by the Council, the Town Deal Board and DLUHC and any such changes will be proactively communicated to the wider community. It is expected that the Town Deal Board will agree its list of priorities in December.

1.2.6 The Council also submitted a Strategic Business Case to SYMCA in August 2022 to secure £3m Gainshare grant which will contribute to the delivery of Manchester Road Placemaking (£2m) and Manchester Road Community Hub (£1m) projects. The Strategic Business Case will go to MCA Board for approval and a decision is expected at the end of 2022/23 financial year. The Final Business Case will then be submitted to SYMCA for a final formal approval, and a decision is expected during the summer 2023. This funding is essential and also supports the delivery of the full extent of the Towns Investment Plan.

1.3 **Stocksbridge Programme - Strategy and Delivery**

1.3.1 The overarching vision set out in the TIP is to make Stocksbridge strong, vibrant and fit for future generations and to ensure local people benefit from these changes through six strategic priorities:

- To create a vibrant and attractive town
- To develop a strengthened and diversified economy
- To provide enhanced learning opportunities
- To be a more accessible town
- To provide first class sport, leisure, cultural and community facilities
- To deliver clean growth

1.3.2 The TIP sets out ten projects that will contribute towards achieving this vision:

- Manchester Road Phase 1 (Manchester Road Community Hub)
- Town Centre Placemaking
- Funicular Town Centre link (Improved Accessibility & Wayfinding)
- Enhanced Cycling and Walking Trails
- Bus Improvements
- Post-16 Education Hub
- Stocksbridge Sports Hub Improvements
- Wellbeing Hydrotherapy Centre

- Oxley Park Phase 2
- Little Don River Enhancements

1.3.3 Following further work and consultations throughout 2022 on the Stocksbridge projects and development of Towns Fund Summary Documents and Sheffield City Council Business Cases, the following strategies and delivery plans were agreed for the projects.

Manchester Road Community Hub

Is at the heart of the regeneration of Manchester Road. It is expected to be the catalyst for change. The new Community Hub building will deliver:

- A modern ground floor library service
- Community space and other facilities in the town centre
- Classroom space to deliver adult education courses in the community
- Modern managed office space to attract new businesses to Stocksbridge



Delivery Plan

- Construction of the new Community Hub (Design & Build) – to be procured through competitive tendering under existing frameworks. Capital and revenue costs are to be funded by DLUHC and SYMCA.
- Acquisition of land and properties - the Council intends to enter negotiations with the appropriate landowners and secure the sites through negotiation, without the use of Compulsory Purchase Orders (CPO), however the option to utilise CPO power is still to be in principle an option if negotiations cannot be concluded. A further report would be brought to Committee seeking a Compulsory Purchase Order and the case for this should this become necessary. Capital costs are to be funded by DLUHC.
- Managed Workspace Provider and building management will be procured through competitive tendering under existing frameworks with these revenue costs funded by DLUHC.

Key Project Specific Risks / Mitigations

- In the short to medium term, the Towns Fund is providing revenue funding to enable the building to operate for a period of around 2 years upon completion. This funding has been secured to assist the building's occupiers *prove the concept* of the managed work space and education offer on Stocksbridge high street. As the building is expected to be completed in 2024/25, this funding results in the building being, in practice, fully let until the end of 2025/26. The Council and the Town Deal Board have confidence that this period of funding will provide an initially funding shield to allow for the office occupancy levels to reach sustainable. This confidence is underpinned by a local market demand study analysis which confirms a strong demand for office space
- The longer term revenue implications for the Council, when DLUHC funding comes to an end in 2025/26, need to be managed. A number of property management and building operating model options require analysis and this work is underway. It is anticipated that this building, depending on the model implemented, would in the worst case, be £0.4m net cost per annum to operate. The initial *proof of concept* funding should enable sufficient commercial demand to develop however if this does not materialise, the Council has numerous options it can implement, including: developing ground floor retail units; decanting Council officers or other public sector service providers into this building and taking up occupancy (and rationalising other assets) or and selling the building.
- SYMCA match funding. This project relies on £1m grant funding from SYMCA. If this funding is not secured then the Council and Town Deal Board will have to revisit the scope and adjust it in line with available funding (this will be made clear in all tender documentation), this will be subject to DLUHC approval via Project Adjustment Request but there are no guarantees that this will be approved. The final contract award will not take place until SYMCA funding is secured.

Skills and Education / Post 16 Hub

Is the education service that will be an occupier in the new Library and Community Hub building. It will provide:.

- Two dedicated classrooms delivering adult education for the local community
- High quality tailor courses delivered by Northern College

Delivery Plan

- A revenue grant will be given to the selected provider, the Council intends to run an EOI to award the grant agreement. Revenue costs are to be funded by DLUHC.

Manchester Road Place-making and Shop Frontage Improvements

This is a major project and likely the one that will have the most significant benefit, combined with the Community hub to residents and businesses in Stocksbridge. The project's scope includes:

- New paving and landscaping and street-scene improvements to Manchester Road
- New dwell / communal area in the former Bargain Booze site
- A proposed shop frontage scheme which will see the Council work with local businesses to improve access and the visual appearance of the properties on the high street.



Delivery Plan

- Public Realm and associated improvement work on Manchester Road will to be procured through competitive tendering. Capital costs are to be funded by DLUHC and SYMCA.
- Acquisition of land and properties. The Council intends to enter negotiations with the appropriate landowners and secure the sites through negotiation, without the use of Compulsory Purchase Orders (CPO), however the option to utilise CPO power is still to be in principle an option if negotiations cannot be concluded. A further report would be brought to Committee seeking a Compulsory Purchase Order and

the case for this should this become necessary. Capital costs are to be funded by DLUHC.

- The work to the Precinct's shop fronts will be procured through competitive tendering. Capital costs to be funded by DLUHC.
- Grants to other shops on the high street will be subject to funding capacity, and the agreement of the scope of works with each shop owner. The Council intends to award grants to shop owners to make improvements (to an agreed standard and specification) through grant agreements. Capital costs are to be funded by DLUHC.

Key Project Specific Risks / Mitigations

- SYMCA match funding – this project relies on £2m grant funding from SYMCA. If this funding is not secured then the Council and Town Deal Board will have to revisit the scope and adjust it in line with available funding (this will be made clear in all tender documentation), this will be subject to DLUHC approval via Project Adjustment Request but there are no guarantees that this will be approved. The final contract award will not take place until SYMCA funding is secured.
- The Town Deal Board, and the Council, require a critical mass of shop owners to sign up to the terms of the scheme in order for the investment to have a significant – the desired - impact on the high street itself.

Improved Accessibility & Wayfinding

This project is closely linked to Manchester Road Placemaking project, and includes:

- Creating better links between the different parts of the town
- Better pedestrian links between Fox Valley and the Manchester Road area encouraging more linked trips
- Improved car and cycle parking provision and clear links through to the new crossover hub
- Continuity of signposting for car parking and key facilities across the town centre

Delivery Plan

- Accessibility, cycle and car parking improvement works – to be procured through competitive tendering. Capital costs are to be funded by DLUHC.

Buses for Stocksbridge

- Transforming local connectivity with a community bus scheme
- New bus services connecting the outlying areas and core residential areas within Stocksbridge with key destinations within Stocksbridge and particularly the services and facilities on Stocksbridge high street.

Delivery Plan

- Capital and revenue grant will be given to the selected provider, the Council intends to run an EOI to award the grant agreement. Capital and revenue costs are to be funded by DLUHC.

Cycling and Walking Trails

- This project will seek to build on the town's position at the gateway to the region's best cycle and walking routes
- Seeking to invest in improving and extending cycle and walking trails in order to attract more visitors and leisure users. And support the move to more active modes of travel for local residents.

Delivery Plan

- Cycling and Walking trails works would be procured through competitive tendering with capital costs funded by DLUHC.

Sports Hubs

The sports hub project encompasses a number of subprojects which will enhance and improve sporting facilities in Stocksbridge:

- Multi sports pavilion: a new facility for both cricket and football clubs - to be based at the Cricket Club at Bracken Moor
- New 3G pitch at Oxley Park for local football teams
- Stocksbridge Football Club and Stocksbridge Rugby Club ground and pitch improvements





Delivery Plan

- 3G pitch and the Pavilion works are expected to be procured through competitive tendering. Capital costs are to be funded by DLUHC.
- Direct award grants to Stocksbridge Football Club and Stocksbridge Rugby Club for ground and pitch improvements. Capital costs are to be funded by DLUHC.

Hydrotherapy Pool

This project will be based at the Stocksbridge Community Leisure Centre which is South Yorkshire's largest community operated and owned sporting facility. The project will:

- Create a sustainable, locally-owned hydrotherapy centre that provides affordable access to a range of aqua-therapy services
- The centre will provide an important resource for the whole region which improves physical and mental health and wellbeing, strengthens community cohesion and combats social exclusion



Delivery Plan

- Hydrotherapy Pool works will be procured through competitive tendering. Capital and revenue costs are to be funded by DLUHC.

Oxley Park

This project builds on the first phase delivered through the accelerated funding project in 2021 and will deliver:

- Replacement and upgrading of the current skatepark with a new all wheels facility with a 30m buffer from local properties
- New network of footpaths connecting the Stocksbridge Community Leisure Centre with facilities in the park
- The investment will make Oxley Park ready to retain the Green Flag quality award



Delivery Plan

- Oxley Park works - to be procured through competitive tendering. Capital costs are to be funded by DLUHC.

River Don Improvements

This project will create a resilient river, rich in biodiversity, with good connectivity, allowing species to migrate and providing people with opportunities to experience the river. Main works to include:

- Weir modifications - allowing fish and other species to migrate further along the course of the Little Don
- Floodplain reconnection - an undeveloped area adjacent to the river that used to be occupied by allotments, has been identified as having potential for re-connection to the river
- Invasive non-native species management - the removal of Rhododendron, Himalayan balsam and Japanese knotweed along the riverbanks

- Interpretation & education – the local community will be involved through schools and public events, with people learning about the river, its wildlife and industrial heritage



Key

 Section of the Little Don River identified for improvements

Delivery Plan

- The works would be procured through competitive tender with capital costs are to be funded by DLUHC.

2. HOW DOES THIS DECISION CONTRIBUTE?

2.1 The Government envisages a coherent evidence-based submission and an approach which aims to ensure alignment across the key components of a strategy – often referred to as the “Golden Thread”. It should nevertheless address both the negative factors, such as market failure and impact of Covid, as well as exploit opportunities offered. It must link into other existing strategies – such as Local Plan or Regional Strategy. The Towns Fund will support our commitments to tackle inequality in neighbourhoods across the city, working alongside local communities and businesses to regenerate our local centres and create new, sustainable jobs.

The Towns Fund Stocksbridge programme has clear alignment to the Council’s One Year plan:

Communities and Neighbourhoods - Making sure everyone has high quality, safe homes in neighbourhoods that are clean, green, safe and thriving. Supporting young people to develop and flourish. Investing in sport and leisure facilities to support better health and wellbeing.

Education, Health & Care - Supporting Covid recovery for children and young people, ensuring that young people have post-16 educational, employment and training opportunities.

Climate Change, Economy and Development - Taking immediate steps to reduce carbon emissions, tackling harmful pollution and making the air we breathe safer, while securing a sustainable future for public transport. Supporting local centre recovery and regenerating highstreets. Supporting Sheffield businesses to recover and grow

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 A consultation road show focussed on the ten Stocksbridge Towns Fund projects ran throughout October 2021 in four locations across Stocksbridge. This has been followed and supplemented throughout 2022 with more focussed sessions around the specific projects as well as regular stakeholder meetings and events. These sessions were primarily organised to feed back to the community on the changes to the projects which has resulted from consultation feedback. All consultation events have been led by the Town Deal Board and supported by project relevant council officers.
- 3.2 These focussed events included sessions around the Oxley Park and Sports Hub projects held at Stocksbridge Community Leisure Centre, a week long display was organised to tie in with Love Parks Week in July. Two events were also held in March and April at Stocksbridge Library focused specifically on the Town Centre projects – a drop in event was targeted at local business owners in the area which was followed by a wider community event. All consultation sessions have been well attended with good levels of feedback and engagement. Attendees have had the opportunity to give written as well as verbal feedback which has helped to shape the projects and been extremely valuable in understanding local issues and ultimately resulting in more impactful projects as the business plans have been developed alongside the ongoing consultation. Up to the submission of the business cases monthly stakeholder groups were held. Each project lead will identify the key stakeholders that will be impacted on and will engage with them throughout the delivery stage of these plans.
- 3.3 As well as having held specific stakeholder engagement meetings, the Town Deal team also regularly attend meetings to update Stocksbridge Town Council, Sheffield City Council's North Area Local Area Committee, Stocksbridge Community Forum. Regular updates are also circulated to the local and regional press and through the Towns Fund social media channels and website.

There is an overarching communications and engagement plan which also includes establishing a town centre presence in Stocksbridge to hold meetings. The Town Deal Board are keen to ensure there is a clear strategy during the construction and project implementation phase of the Towns Fund investment.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 An Equalities Impact Assessments have been undertaken for all Stocksbridge projects.

4.1.2 The initial assessments have determined that this proposal should have a positive impact on the Stocksbridge and wider Sheffield City Region, accessing the funding should benefit all local people and should be positive for financial inclusion and health and well-being as it will create investment in the local economy and the potential for job creation.

4.1.3 There are no significant positive or negative equality implications arising from the recommendations in this report. Accessing the funding should benefit all local people and should be positive for financial inclusion and health and well-being as it will create investment in the local economy and the potential for job creation. Further equality impact assessments will be carried out during the preparation of the full business cases for individual projects to inform and guide final decisions. These assessments will identify any positive or negative impacts and if there are any potential negative impacts, what actions can be taken to mitigate these. Any consultation will follow best practice guidelines to ensure that it is as inclusive and accessible as possible and aiming for good representation from the local community.

4.2 Financial and Commercial Implications

4.2.1 The table below outlines total funding for the Stocksbridge Programme.

Projects	Total Funding				Total
	Revenue - DLUHC	Capital - DLUHC	Capital - SYMCA Match Funding (subject to formal approval)	Capital - Public Health Match Funding	
Manchester Road Community Hub	£588,400	£8,954,766	£1,000,000		£10,543,166
Manchester Road Placemaking	£0	£4,745,790	£2,000,000		£6,745,790
Improved Accessibility & Wayfinding	£0	£350,000			£350,000
Buses for Stocksbridge	£69,350	£670,000			£739,350
Skills and Education / Post 16 Hub	£350,000	£0			£350,000
Cycling and Walking Trails	£0	£2,700,000			£2,700,000
Sports Hubs	£0	£2,300,000			£2,300,000
Hydrotherapy Pool	£30,000	£1,117,330			£1,147,330
Oxley Park	£0	£602,990		£80,000	£682,990
River Don Improvements	£30,000	£445,044			£475,044
Programme Management	£1,146,330	£0			£1,146,330
Initial Feasibility Grants	£180,000				£180,000
Total	£2,394,080	£21,885,920	£3,000,000	£80,000	£27,360,000

4.2.2 SCC are liable for any costs over and above the grant and funding allocations in the table above. This presents minimal risk as projects will work within the funding parameters and projects can be scaled to ensure cost overruns are mitigated. All revenue and capital expenditure will be subject to approval by the relevant Committee. This provides assurance that projects are progressing in line with the planned outputs, outcomes and benefits and do not incur expenditure without the proper authority.

Seven of the schemes have progressed to Outline Business Case Stage in the Council's approval process and are detailed in Appendix 1 for approval for inclusion into the capital programme.

4.2.3 All projects will be subject to the Council's established Capital Gateways Governance Process, the process requires projects to submit Initial / Outline and Final Business Cases. Business cases will be submitted for capital approval, and will include the details of agreements with the third parties, risks and financial implications.

4.2.4 Where grants are given to third parties funding agreements will be in place to pass the risks to the third party. Any grant payments to third parties and/or guaranteeing third party liabilities (capital and/or revenue) over £50,000 will require approval by either the Strategy and Resources Committee or the Finance Sub Committee (as per SCC's approval/ decision making processes).

4.2.5 All procurement will be in line with Councils Standing Orders. A Commercial Strategy / Delivery Plan will be submitted alongside business cases for review and sign off by the Commercial team prior to any procurement taking place.

4.2.6 All grant funding must be spent by March 2026, and this will be detailed within the business cases submitted for approval.

4.2.7 DLUHC Towns Fund Grant - Financial Terms, Risks and Implications

In recent months Finance have had a range of conversations with DLUHC about grant funding documentation and the potential terms and conditions they intend to use with SCC requesting formal documentation that clearly identifies the basis and expectations on which the grant will be paid to SCC and then to third parties. To date DLUHC have only provided some headline generic principles on the basis of which grants will be given to SCC which include:

- Towns Fund funding will be paid out via Section 31 grants in accordance with the agreed financial profile.
- Grant expenditure / payments to be either spent or committed in the financial year the grant is made.
- No guarantees that the project(s) can carry money across financial years and encourage spending of grants in-year and use capital freedoms and flexibilities to do so.

- Should projects carry forward an underspend into the next financial year DLUHC would want to understand their plans to catch up and the funding requirements for the future year. Depending on the issue, that could result in no payment, partial payment or a full payment if the place is able to confirm it can spend the full grant.
- On clawback, the Grant Determination refers to spend 'lawfully incurred' so the grounds for clawback would be around illegality.

With regard to a range of more specific grant requirements across a range of finance areas, DLUHC have not provided any further details to date other than draft, light touch documentation that is not very detailed or specific and so detailed financial implications on grant terms and conditions are not available at this stage. Given these circumstances it would appear to be prudent at this stage for SCC to assume that any grant documentation issued by the funder will be flexible and light touch, but lacking detail and so SCC will need to develop its own additional grant documentation, back to back agreements etc. with third parties that spell out details including (not exclusive) : timelines, outputs/outcomes, procurement/tendering, liabilities and grant clawback criteria, roles and responsibilities, monitoring and reporting requirements, future maintenance and funding responsibilities etc. Once SCC has developed this type of documentation it can be updated if finalised DLUHC grant documentation has more details or it can be ready to be used as the grant agreement between SCC and third parties. Also, SCC can send a copy to DLUHC so that they can see / approve the basis on which SCC is making the grant payments if funder documentation is lacking.

4.2.8 Match Funding Risks

For the projects to achieve the required outputs / outcomes the Council will need to ensure that match funding is available to use and that the relevant agreements are developed within the required timescales to reflect this. Any variations in match funding levels may mean the scope of the project has to be revised and SCC will need to submit a Project Adjustment Request to DLUHC for approval, there are no guarantees that the changes will be approved by DLUHC and Towns Fund grant may have to be returned and the projects may have to be aborted. The implications of not securing the match-funding are as follows:

Project	Match Funding	Match Funding Secured (Y/N)	Risk of not securing Match Funding	Can this lead to financial implications for SCC?	Name of Funding Source (Organisation)
Manchester Road Community Hub	£1,000,000	N (£1.8m of £3m is approved in principle to date / formal approval by SYMCA Board is expected in 23/24)	Project not delivered / Outputs & Outcomes not achieved	SCC can reduce the scope or abort the project and return the grant to DLUHC if match funding is not secured / however, there might be some abortive costs (i.e. legal fees, officer time etc)	SYMCA
Manchester Road Placemaking	£2,000,000	N (£1.8m of £3m is approved in principle to date / formal approval by SYMCA Board is expected in 23/24)	Project not delivered / Outputs & Outcomes not achieved	SCC can reduce the scope or abort the project and return the grant to DLUHC if match funding is not secured / however, there might be some abortive costs (i.e. legal fees, officer time etc)	SYMCA
Oxley Park	£80,000	Y	N/A	N/A	SCC

An application for up to £3m Gainshare grant has been submitted for Manchester Road Placemaking (£2m) and Community Hub (£1m) projects to SYMCA of which £1.8m has been approved in principle to date (subject to a formal approval of Strategic Business Case in 2022/23 and Final Business Case by SYMCA Board in 2023/24).

- 4.2.9 All capital expenditure will be subject to compliance with the Council's budget processes, financial regulations and capital approval process, and the risks and implications included in the table above, and any other risks will be detailed in individual business cases.

Future long term revenue implications

The Council may face future long term revenue implications of up to £0.4m per annum based on current prices, in relation to the operation of the new Community Hub when DLUHC funding comes to an end. A number of operating model options are currently considered and mitigations and exits for the Council from this liability are available. This will be monitored closely and contingency and/ or exit plans will be developed in order to provide options should such liability materialise.

The table below outlines any future revenue implications for the Council after the projects have been completed.

Projects	Are there any long-term revenue implications for SCC following the project completion? (Y/N)	Comments
Manchester Road Community Hub	Y	Estimated at around £0.4m (worst case scenario) / refer to section 1.3.3 for further information
Skills and Education / Post 16 Hub	Y	refer to Community Hub project comments
Manchester Road Placemaking	N	Commuted Sum payment will cover any additional maintenance costs
Improved Accessibility & Wayfinding	N	Commuted Sum payment will cover any additional maintenance costs
Buses for Stocksbridge	N	The successful operator will own the buses, and will be responsible for any revenue costs over and above DLUHC funding allocation
Cycling and Walking Trails	N	Commuted Sum payment will cover any additional maintenance costs
Sports Hubs	N	Revenue maintenance, repair and any improvements for Sports Pavilion will become the responsibility of the cricket club, and for 3G Pitch will be the responsibility of the Stockbridge Leisure Centre / the Football and Rugby clubs will be responsible for any future revenue costs following the ground and pitch improvement works
Hydrotherapy Pool	N	The hydrotherapy pool is under the ownership of the Leisure Trust, and any future revenue costs will be the responsibility of the Leisure Trust
Oxley Park	N	The new facilities will have a minimal impact on existing revenue budgets as they upgrade existing deteriorating facilities (thus reducing repairs) or install new facilities manufactured from more sustainable materials that can be incorporated into existing maintenance regimes. The only exception on the Oxley work will be the EV charging, there will be a revenue implication, but this will not be to SCC as Stockbridge Leisure Centre have agreed to take on the operation & management of it once installed.
River Don Improvements	N	DLUHC funding will be used to cover the costs, SCC is not expected to provide any ongoing revenue funding

4.3 Land and Property Acquisitions

There are no legal implications from property perspective.

4.4 Legal Implications

4.4.1 There are no legal implications from property perspective.

4.4.2 DLUHC is granting the funds by virtue of the power conferred to it by section 31 of the Local Government and Finance Act 2003 which the grant conditions tend to be light touch in nature. Any risk to the Council under grant conditions will be 'mirrored down' in any onward grant agreements.

4.4.3 The Localism Act 2011 s.1 provides local authorities with a "general power of competence" which enables them to do anything that an individual can do so long as the proposed action is not specifically

prohibited. A purpose of the Act is to enable local authorities to work in innovative ways to develop services that meet local need. The proposed Town Investment Plan programme can be delivered through the Council using its general power of competence.

4.4.4 Any procurement undertaken by the Council must comply with the amended public procurement legislation and the Council's contract standing orders.

4.5 Climate Implications

4.5.1 The delivery of the capital works outlined in this programme will have significant climate impacts in terms of embodied carbon in materials use and the ongoing operational energy use of the buildings. Measures will need to be taken as part of the design and build process to minimise these impacts as much as possible with considerate choice of materials, design that includes a fabric first approach for energy efficiency and the use of low carbon technologies for heating and energy generation. Climate Impact Assessments are being produced for each project. Some of the projects will provide benefits in terms of promotion of active travel modes, increase in public transport provision and improvements to the natural environment, also contributing to adaptation to climate impacts such as flooding.

4.5.2 The programme impacts can be summarised as follows:

- Capital works will create significant impacts in terms of materials use and onsite construction time, and should incorporate the principles of sustainable design and construction of buildings, ensuring consideration is given to the relative impacts of demolition, retrofit and new build;
- The proposals incorporate the principles of sustainable transport, including active travel and promotion of public transport, but may also generate increased trips to the town centre, many of which will be by private vehicle;
- The proposals will generate an ongoing operational energy demand and should as far as possible move away from fossil fuels towards renewable energy generation, ensuring all new builds are as energy efficient as possible;
- Delivery of the proposals could contribute to the expansion of green skills during construction if low carbon technologies are included; there is currently no particular focus on the use of the ongoing educational and business support facilities to promote green jobs and skills;
- There is an existing communications and engagement plan which can be used to communicate any particular positive climate change features of the programme, however it is not clear at this stage if consultation has specifically included climate change as an issue;
- Construction works will have significant impacts in terms of waste volumes and measures should be taken to minimise waste, reuse and recycle;

- Some of the proposals contribute towards increasing biodiversity, carbon storage capacity and flood management through sustainable use of land.

4.6 Other Implications

4.6.1 None

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 Do nothing

The Council could choose not to accept the Towns Fund funding from DLUHC. This would be a missed opportunity to regenerate one of City's neighbourhoods. Fundamentally this is a once in a generation opportunity to address some key infrastructure problems faced by Stocksbridge with its unique geography and challenges, compounded by the pandemic.

6. REASONS FOR RECOMMENDATIONS

- 6.1 The Stocksbridge Town Deal provides a major opportunity to fund significant interventions to address current and future issues and challenges within the Town. The requirement on the Council to accept and manage the potential revenue implications of developing the new Library and Community Hub, and the ability to use CPO powers as a last resort, if negotiations cannot be concluded, are essential to deliver £24.1m investment programme in Stocksbridge.

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New additions		
Page 69	<p>94074 Stocksbridge Town Fund – Oxley Park [phase 2]</p> <p>Scheme description</p> <p>Recreational facilities and access infrastructure within Oxley Park are tired and in need of significant investment with the consultation held in 2020 demonstrating that almost 80% of respondents felt that the park is in poor condition and the 2020 Leisure Centre refurbishment recently provided an upgraded café and more accessible building and toilets.</p> <p>This project is for the progression of the next priorities highlighted through the consultation for the site, and capitalises on opportunities by linking Oxley Park and the Stocksbridge Community Leisure Centre together to provide an indoor and outdoor health hub for the community</p> <p>The project aim is to deliver the following: -</p> <ul style="list-style-type: none"> • Replace/refurbish the existing run-down skate park into an ‘All Wheels’ Park with link path • Deliver access improvements throughout Oxley Park and New Hall Woods including signage • Provision of Electric Car charging points at the Leisure Centre (ducting already installed) <p>What has changed?</p> <p>The project has previously been approved to conduct feasibility works which have now been completed and the overall cost of the project is calculated to be £683k. The cost of the works will be largely funded by Stocksbridge Town Funds with a £80k contribution from Public Health funds. Works will now commence on the full detail design and the project budget will be increased by £633.4k.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> • Budget increase 	+633.4
	<p>Funding Stocksbridge Town Fund £603k. Public Health Fund £80k</p>	
	<p>Approval Route Stockbridge Towns Fund programme agreed in principle Co-operative Executive June 21</p>	
<p>94049 Stocksbridge Town Fund – Sports Hub (Pavilion)</p> <p>Scheme description</p> <p>The sports hub project is a multi-site proposal aiming to provide first class sport, leisure, cultural and community facilities, support people to be fit and healthy, and build on the success of existing community assets.</p>	+1,026	

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	<p>There is a demand for local sports and leisure facilities to meet community need, given Stocksbridge's remote location and poor links to other areas via public transport. The multiple site sports hub development will deliver improved sports, leisure and wellbeing facilities, and result in improved health and wellbeing and strengthen community assets within the town (impacts).</p> <p>The facility will provide be a new shared sports pavilion for Stocksbridge Cricket Club and Stocksbridge Junior Football Club.</p> <p>What has changed?</p> <p>The project has previously been approved to conduct feasibility works which have now been completed and the overall cost of the project is calculated to be £1,113k. The cost of the works will be fully funded by Stocksbridge Town Funds and works will now commence on the full detail design. The project budget will be increase by £1,027k.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase 		
	Funding	Stockbridge Town Fund	
	Approval Route	Stockbridge Towns Fund programme agreed in principle Co-operative Executive June 21	
	<p>Stocksbridge Town Fund – Bus Improvement Project</p> <p>Why do we need the project</p> <p>Stocksbridge is the most remote district centre within Sheffield. The topography of the town is challenging, with a rise of nearly 150 metres from the Little Don river to Bolsterstone. This creates significant challenges for accessing town centre services for non-car users. The bus improvement project was identified by the Stockbridge Towns Fund Board in the Stocksbridge Town Investment Plan (STIP). The project seeks to transform local connectivity, focusing £0.74m of the £24.1m Towns Fund investment pot on new bus services that connect: the heart of the town to the main residential areas, schools and leisure centre higher up the steep valley side; areas not well linked to Stocksbridge, such as Thurgoland, Crane Moor, and Wortley; and areas that are not currently served by public transport, including Smithy Moor and Bolsterstone.</p> <p>How are we going to achieve it?</p> <p>The approach for delivering this project will be to undertake an open competition exercise for an operator, which will be awarded a Capital Grant (£670k) to purchase buses to deliver the service. There will also be a small amount of farebox revenue support provided (£59k) with scheme administration costing £10K.</p> <p>Sheffield City Council (SCC) will receive the grant payments from Central Government as 'Accountable Body' and administer them on behalf of the Towns Fund Board to the successful operator at agreed project milestones, who will own, operate the buses.</p>		<p>+670</p>

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It is proposed to run an open single stage grant expression of interest exercise with an output-based specification which focuses on a description of what is to be achieved rather than a fixed description of exactly how it should be done. This flexible approach is expected to encourage operator innovation to be used to identify the best ways of meeting the project objectives and scope. Bids will be scored against the following key areas with final criteria to be agreed in consultation with the Towns Fund Board:

- Operation of the Project;
- Project Delivery;
- Compliance with Strategic Objectives; and
- Customer Focus.

It is anticipated that a fully registered and approved operator of public bus services will be selected so that all new bus services will be registered with the Traffic Commissioner and SYPTE as an official service. This means that services will feature on published timetables, the Travel South Yorkshire website, online travel planners and various apps in the same way regular and existing bus services do. Senior citizens bus passes would then be able to be used on the new services with the operator recovering the fare in the normal way, and passengers would be able to pay for their fares with cash or through contactless card payments. The services would have regular professional drivers.

It is anticipated that the grant agreement will run for the duration of the Towns Fund grant agreement period (i.e. end of 2025/26). At the end of this period the operator retains the buses with an expectation that they maintain a service in the local area. The continuity of the project forms part of the grant application process, thereby enabling suppliers to have an input into how they propose to serve Stocksbridge beyond the grant agreement period.

What are the benefits?

- Improved local connectivity.
- Sustained services to destinations outside the town.
- Increased number of public transport trips (project funded by the Towns Board, with a target to deliver 150,000 passenger journeys per year).
- Reduction in use of private cars.

When will the project be completed?

Services expected to commence September 2023

Funding	Stocksbridge Town Fund
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Approval Route	Stocksbridge Towns Fund programme agreed in principle Co-operative Executive June 21
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Stocksbridge Towns Fund Manchester Road Placemaking

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Why do we need the project?

In common with many other district centres, Stocksbridge (Manchester Road) is suffering from a significant loss of trade, partly to the adjacent Fox Valley retail park, as well as partly due to changing retail habits, reduced accessibility, as well as loss of purchasing power locally. This £7.095m, project made up of three key strands, is part of the Towns Fund programme and has strategic fit with that locally and nationally: with Department for Levelling Up Housing & Communities (DLUHC) Towns Fund funding from Government for projects which will deliver local regeneration, enhance skills and improve connectivity. An initial Town Investment Plan (TIP) was drawn up in 2020 seeking £24.1m funding. This was approved in March by Government pending working up of business cases for the individual projects, including the Manchester Road Place Making proposal.

+6,952

How are we going to achieve it?

The three strands to the scheme are:

- **Public Realm & Infrastructure** - improving existing pavements and public realm between Lidl and the Co-op on Manchester Road. This includes additional planters, green spaces and the creation of a new link between Manchester Road and Victoria Street (£5.5m)
- **High Street Accessibility** - improving the car and cycle parks around Manchester Road, upgrading them and improving the links for pedestrians around Stocksbridge high street including, better pedestrian links between Fox Valley and the Manchester Road area encouraging more linked trips, Improved car and cycle parking provision and clear links through to the new crossover hub and continuity of signposting for car parking and key facilities across the town centre (£350k)
- **Shop Front Improvements** - The Shop Fronts part of the works will look to revitalise the shop fronts of the Arcade. This is to be achieved by the creation of a standardised style for the arcade, encouraging local shop owner participation through the development of a single shop front style. This standardised palette **will be** demonstrated on the shop fronts within the arcade/precinct on the southern side of Manchester Road. These works will be delivered via a Contractor appointed by SCC (£604k). On the northern side of Manchester Road grants of up to £10,000 will be provided to the Shop Owners for each of the 47nr shops to uplift shop fronts in line with this standardised palette. Subsidy control assessment will be completed for these grants and the process will replicate existing models used on other projects within the city (£630k).

What are the benefits?

- 0.2ha enhanced public realm
- Improved perceptions of the place by residents / businesses / visitors
- Increased land values
- Increased private sector investment
- Revitalised shop frontages
- Improved accessibility and visibility of the High Street
- Upgraded car parks to improve accessibility

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	<p>When will the project be completed? Winter 2024</p>	<p>Funding Stocksbridge Town Fund - £5,095,750 – Formal offer of funding awaited from DLUHC (£143,790 budget already approved from development funding already received for feasibility works) South Yorkshire Mayoral Combined Authority (SYMCA) Gainshare Funding - £2,000,000 – Allocated in SYMCA funding programme but awaiting formal offer of funding</p>	
	<p>Approval Route</p>	<p>Stocksbridge Towns Fund programme agreed in principle Co-operative Executive June 21</p>	
<p>Variations and reasons for change</p>			
<p>Page 73</p>	<p>94073 Stocksbridge Town Fund – Hydrotherapy Pool</p> <p>Scheme description</p> <p>This project is for creation of a purpose-built hydrotherapy pool at the Stocksbridge Leisure Centre and funding has previously been secured from the Stocksbridge Town Fund.</p> <p>There is currently a lack of sufficient, suitable and accessible hydrotherapy facilities in the north of city with current facilities based mainly on hospital sites with limited access and restricted use.</p> <p>The presence of a hydrotherapy pool in Stocksbridge will not only cater to the needs of the core demographic but will also cater to rest of Sheffield and numerous sports clubs which require hydrotherapy.</p> <p>Once complete the ongoing operation of the facility will be the responsibility of the leisure centre.</p> <p>What has changed?</p> <p>The project has previously been approved to conduct feasibility works to finalise design and viability of creating the facility.</p> <p>These works are now complete and the project will progress to full design and tender. At this stage, the full cost of the project is estimated to be is £1,117k and will be fully funded by Stocksbridge Town Fund. The project budget will be increased by £1,083k</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase 		<p>+1,083</p>

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	Funding	Stocksbridge Town Fund	
	Approval Route	Stockbridge Towns Fund programme agreed in principle Co-operative Executive June 21	
Page 74	<p>94048 Stocksbridge Town Fund – Manchester Road Hub</p> <p>Scheme description</p> <p>This project is for the development of a community hub with library, community space, office space and education hub and funding has previously been secured from the Stocksbridge Town Fund.</p> <p>The aim of the scheme is to create a community hub featuring:</p> <ul style="list-style-type: none"> • A bespoke, high quality, digitally connected space, for entrepreneurs, start-ups and microbusinesses in high value service sectors, with a focus on digital, tech, creative, clean growth, professional, scientific and technical sectors, accelerating the diversification of the Stocksbridge economy into high productivity, high value sectors; • Actively managed co-working space for freelancers, home-workers and the self-employed, animated to gel people and communities to build the next generation of Stocksbridge's growth businesses • Individual flexible office units to assist the scaling up and growth of local businesses and entrepreneurs; • A modern library offering digital services accessible to all local people; • Flexible space for adult education and skills provision delivered by providers such as Northern College, providing residents with the opportunity to upskill locally, with learning tailored towards local sectors and growth priorities including skills required by microbusinesses; • Flexible space to accommodate 'pop-up' financial services, as well as the events, meetings, toddler groups, community groups etc currently accommodated within the library building • A vibrant café / food and beverage offer to drive footfall and create a buzz which puts Manchester Road on the map as a great place to meet and spend time. <p>What has changed?</p> <p>The project has previously been approved to conduct feasibility works to finalise design and viability of creating the facility.</p> <p>These works are now complete and the project will progress to full design. At this stage, the full cost of the project is estimated to be is £9,954k and will be funded by Stocksbridge Town Fund [£8,954k] and funding grant from South Yorkshire Mayoral Combined Authority [£1m]</p> <p>The project budget will be increased by £9,412k</p> <p>Variation type: -</p> <ul style="list-style-type: none"> • Budget increase 		+9,412

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<p>Funding</p>	<p>Stockbridge Town Fund - £8,954,766 – Formal offer of funding awaited from DLUHC (£542,529 budget already approved from development funding already received for feasibility works)</p> <p>South Yorkshire Mayoral Combined Authority (SYMCA) Gainshare Funding - £1,000,000 – Allocated in SYMCA funding programme but awaiting formal offer of funding</p>	
<p>Approval Route</p>	<p>Stockbridge Towns Fund programme agreed in principle Co-operative Executive June 21</p>	

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Report to Policy Committee

Emma Dickinson, Commissioning Manager
Sam Martin, Head of Service

Tel: 0114 205 6312

Report of: *Joe Horobin, Director of Integrated Commissioning*

Report to: *Strategy and Resources Policy Committee*

Date of Decision: *5th December 2022*

Subject: **Grant Investment Programmes with Voluntary and Community Partners 2023-2028**

Has an Equality Impact Assessment (EIA) been undertaken? Yes No

If YES, what EIA reference number has it been given? 842

Has appropriate consultation taken place? Yes No

Has a Climate Impact Assessment (CIA) been undertaken? Yes No

Does the report contain confidential or exempt information? Yes No

If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-

*“The (**report/appendix**) is not for publication because it contains exempt information under Paragraph (**insert relevant paragraph number**) of Schedule 12A of the Local Government Act 1972 (as amended).”*

Purpose of Report:

The Council has a strong history of grant investing in voluntary and community organisations (VCS). This paper seeks to collate together in one place and provide an overview of much of that grant investment activity. It also seeks approval to continue this grant investment for a further period of time.

The breadth of the investment is **£3,507,436 per year with 56 VCS** partners and over 20 lunch clubs.

The grant agreements for the organisations listed in the Report are due to expire in March 2023.

Recommendations:

Voluntary and Community Sector Grant Aid Programme

1. Approve the continuation of the Voluntary and Community Sector Grant Aid Programme as detailed in this report at a cost of £1,467,104 per year for the next five years (2023-2028) including where required under the Constitution:
 - I. the extension of the grant agreements currently funded from the Voluntary and Community Sector Grant Aid Fund, as detailed within this report, for five years until March 2028; and
 - II. the grant funds detailed in this report.
2. Authorise the use of the Tackling Inequalities Fund and any underspend in the funding for the Voluntary and Community Sector Grant Aid Programme as a whole to support the impending Cost of Living Crisis which will include new approaches to community development and social eating and to the extent not already delegated by the Constitution delegate authority to the Director of Integrated Commissioning to determine any necessary eligibility criteria and award any necessary grants from this funding for this purpose.

People Keeping Well Programme

3. Approve the continuation of the People Keeping Well Programme as detailed in this report at a cost of £1,518,268.53 per year for the next five years (2023-2028) including the extension of the People Keeping Well grant agreements detailed within this report for five years until March 2028.

Equality Partnerships Programme

4. Approve the continuation of the Equality Partnerships Programme at a cost of £71,250 per year for the next three years (2023-2026) as detailed within this report including where required under the Constitution the extension of the Equality Partnerships Programme grant agreements detailed within this report for three years until March 2026.

Associate Libraries Programme

5. Approve the continuation of the Associate Libraries Programme enabling direct grants totalling £135,213 for the next year (2023-2024) as detailed within this report.

Supporting Vulnerable People Programme

6. Approve the continuation of the Supporting Vulnerable People Programme at a cost of £139,300 per year for the next five years (2023-2028) as detailed within this report including the extension of the Supporting Vulnerable People agreements detailed within this report for five years until March 2028.

Working with communities in Sheffield's Green Spaces Programme

7. Approve the continuation of the Sheffield Green Spaces Programme including where required under the Constitution
 - I. the extension to Sheffield's Green Spaces grant agreements with Green Estate, Sheffield Countryside Conservation Trust and Steel Valley Project, detailed within this report, for 1 year until March 2024 at a cost of £156,300

- II. the extension of the Sheffield and Rotherham Wildlife Trust grant agreements detailed within this report for 5 years until March 2028, at a cost of £20,000 per year.

General management and approval of grants

- 8. Where no such authority already exists under the Constitution delegate authority to the relevant Director for each grant programme to:
 - I. award new grants from any programme underspend (returned or unpaid funding)
 - II. withdraw funding as necessary and in line with this report and the conditions of the grant funding agreements

Background Papers:

Grant Aid Investment

2022-23

[Sheffield City Council - Decision - Tackling Inequalities in the city through investing in Grants to the Voluntary and Community Sector 2022-2023](#)

2021-22

[Sheffield City Council - Decision - Investing in Grants to the Voluntary and Community Sector 2021-2022](#)

2020-21

[Sheffield City Council - Decision - Tackling Inequalities in the City through investing in Grants to the Voluntary and Community Sector 2020-2021](#)

2017-18

[Sheffield City Council - Decision - Voluntary, Community and Faith Sector Grant Aid Funding 2017-18 Onwards](#)

People Keeping Well

2020-2023

[Sheffield City Council - Decision - People Keeping Well - Next Steps \(2020-2023\)](#)

2016

[Sheffield City Council - Decision - Better Health and Wellbeing - Working Better Together in Communities](#)

Equality Partnerships

[The Sheffield Equality Partnership | Sheffield City Council](#)

[Sheffield City Council - Decision - Equality Hub Network](#)

Volunteer Led Libraries

2022-2023

[Sheffield City Council - Decision - Continued Support for Volunteer Run Libraries 2022 - 2023](#)

2020-2021

[Sheffield City Council - Decision - Funding and support arrangements for Associate and Co-delivered Libraries for 2020/21 and 2021/22](#)

2016

[Sheffield City Council - Decision - Library Review 2016 - Future Support Arrangements for Volunteer Run Libraries](#)

Lead Officer to complete:		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Liz Gough
		Legal: Rike Ridings and Sarah Bennett
		Equalities & Consultation: Ed Sexton
		Climate: Jessica Rick
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	SLB member who approved submission:	<i>Joe Horobin, Director of Integrated Commissioning</i>
3	Committee Chair consulted:	<i>Cllr Terry Fox, Leader of the Council</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: <i>Emma Dickinson</i> <i>Sam Martin</i>	Job Title: <i>Commissioning Manager</i> <i>Head of Service Vulnerable People</i>
	Date: <i>25th November 2022</i>	

1. PROPOSAL

1.1 Overview

- 1.1.1 The Council has a strong history of grant investing in voluntary and community organisations and we should be proud of long-standing partnerships with the voluntary and community sector (VCS). This paper is proposing to continue that existing long-standing relationships with those partner VCS organisations.
- 1.1.2 The grants described in this paper cross 5 different Services (3 Directorates: Integrated Commissioning, Culture and Environment and Policy and Performance) and relate to three policy committees (Adult Health and Social Care Policy Committee, Communities, Parks and Leisure Policy Committee and Strategy and Resources Committee).
- 1.1.3 This is the first time, in a long time, that the long-established partner grants with Voluntary and Community Sector (VCS) partners are listed together. It is the start of a more strategic understanding of the Council's investment and relationships in the VCS. Over the next 12 months, this work in progress will involve the development of a grants register, review of processes / paperwork and reduce duplication.
- 1.1.4 Grant investment funding is about mutual relationships with partner organisations with whom we share the same outcomes for the city and residents.
- 1.1.5 Voluntary and Community organisations are in a unique position to support people. They were at the forefront of helping people throughout the covid pandemic¹ and are now dealing with the dual issues of poor mental wellbeing and increasing poverty / cost of living rise.
- 1.1.6 Monies provided to these organisations support specific outcomes and contribute to activities and core costs. Through providing long term stable funding, partners can lever in other monies and assets to continue to support people, communities and green space of Sheffield.
- 1.1.7 Together the total grant investment programme contributes to the strategic goals the Council holds dear to enable people and communities to thrive. Outcomes support the strategic goal of the Council's [Delivery Plan](#).

¹ For further information and details of how VCS organisations supported people of Sheffield throughout the covid pandemic. [COVID19-VCS-report.pdf \(vas.org.uk\)](#)
[Capacity through crisis: The Role and Contribution of the VCSE Sector in Sheffield During the COVID-19 Pandemic | Sheffield Hallam University \(shu.ac.uk\)](#)

1.1.8 The table below lists the grant, the policy committee area, the council service area, number of organisations supported and monies allocated:

Grant	Committee Area	Service Area	Number of organisations	Total monies per year
Grant Aid	Communities, Parks and Leisure	Integrated Commissioning	9 grants to 8 organisations, a BME partnership of 3 organisations and over 20 lunch clubs	1,467,104
People Keeping Well	Adult Health and Social Care	Integrated Commissioning	12 lead organisations with further 11 partners receiving funding	1,518,268.53
Equality Partnerships	Strategy and Resources	Policy and Partnerships	6 grants to 5 organisations	71,250
Volunteer led libraries	Communities, Parks and Leisure	Libraries, Archives and Information Service	11 volunteer led libraries	135,213
Supporting Vulnerable People	Adult Health and Social Care	Integrated Commissioning	3 organisations	139,300
Working with communities in Sheffield's Green Spaces	Communities, Parks and Leisure	Parks and Countryside	4 organisations	176,300
Total	56 organisations and 20 lunch clubs			3,507,436

1.1.9 Many of the grants in this paper are long standing having been extended or renewed multiple times. However, each time this has generally been for only a short duration (eg 1 or 2 years). This is not a good use of Council resources and doesn't give stability to organisations to plan or seek further funding. Therefore, we are proposing longer term grant agreements (maximum term of 5 years for most organisations and in response to the Race Equality Commission) but with the addition of a new clause that means the agreement can be ended early should this become necessary. The new clause is: *"Without affecting any other right or remedy available to it, [Sheffield City Council] may terminate this agreement on giving not less than [6] months' written notice to Party x."*

1.1.10 We are reviewing and updating good grant giving processes and will act on the recommendations from the Race Equality Commission. As part of this, the guidance will include involving organisations that represent different communities in the early development of grant opportunities to ensure:

- a. Long term and sustainable funding approaches
- b. Outcomes are representative and inclusive of the city's diversity and make up
- c. Funding criteria reflecting all communities
- d. Ensuring processes don't preclude or unintentionally cause barriers for organisations to apply for funds

- e. Working with partners to diversify assessment panels
- f. Work infrastructure organisations to support prospective bidding organisations

1.1.11 It is worth noting that the Council also has a number of other discretionary grant pots and grant arrangements, these are included in the paper for noting and completeness only.

- a. Community dementia
[Sheffield City Council - Decision - Commissioning and Procurement of Community Dementia Support](#)
- b. Holiday Activities and Food
[Sheffield City Council - Decision - Holiday Activities and Food 2022-24 \(HAF - 2022\)](#)
- c. Food Access Plan
[Sheffield City Council - Decision - Cost of Living Crisis Strategy and Action Plan](#)
- d. Local Area Committee ward pots and action plans
[Sheffield City Council - Decision - Empowering Communities: Shifting Power from the Town Hall to Communities in Every Part of Sheffield](#)
[Ward pots | Sheffield City Council](#)
- e. Community Safety
- f. Asylum Dispersal Grant
- g. Youth Strategy
[Sheffield City Council - Decision - Sheffield Community Youth Strategy 2022-25](#)

1.2 Specific Programmes

Voluntary and Community Sector Grant Aid Programme

1.2.1 This Programme is managed by the Integrated Commissioning Service and comes within the remit of the Communities, Parks and Leisure Committee. In summary:

- Funding of **£1,467,104** for 10 grants for 9 organisations, a BME partnership of 3 partners and over 20 lunch clubs

Grant Theme	Organisation	Monies
Capacity building, support and infrastructure for the VCS	VAS	131,564
	SYFAB	40,117
Supporting communities and health and wellbeing	Over 20 Lunch clubs	93,900
	SAVTE	35,298
	Roshni	34,744
	BME Elders Partnership led by Firvale Community Hub (with Roshni and Aspiring Communities Trust - the partnership approach will be aligned with the new projects listed below support social eating and community development	30,000
	(NEW) Supporting the Cost of Living through social eating and community development [underspend of lunch clubs and ending TIF]	116,700
Working with CAB to tackle the cost of living and poverty	Citizens Advice Bureau	827,895
Supporting vulnerable people	St Vincents furniture store	53,283
	Bens Centre	52,284

Support people newly arrived to Sheffield	City of Sanctuary	37,453
	VAS New Beginnings	13,866
Total		1,467,104

- **It is proposed to continue to work with existing partners at the same financial envelope for a further 5 years²**

- 1.2.2 The Voluntary and Community Sector Grant Aid Programme funding supports delivery and infrastructure organisations. These are vital contributions to the city of high quality and great value. They support the Council’s objectives and have a track record in delivering positive outcomes for Sheffield citizens.
- 1.2.3 It is proposed that the Voluntary and Community Sector Grant Aid Programme grants are continued for a further 5 years at the current monies. As the grant agreements are extended, we will take a co-design approach with partners to review and refresh their content, focusing on shared priority outcomes for residents.
- 1.2.4 We continue to be committed to support the existing funded lunch clubs. However, as lunch clubs reach their natural end, we are not proposing to have an open call to start any new lunch clubs. We would propose that the Director of Integrated Commissioning is given discretion as to whether or not to support existing lunch clubs we do not currently fund (within the current funding approach) as part of a proposed funding stream around developing social eating and community development (see below).
- 1.2.5 **NEW: Supporting the cost of living and developing social eating and community development:**
 We are proposing that the current Lunch Club underspend (approx. £50,000) and any further underspend on lunch clubs or in other areas of the Programme is used to support the impending Cost of Living Crisis, including on new approaches to community development and social eating that support different ages and cultures of Sheffield.
 Social eating and developing community activities are asset based approaches to tackling loneliness and social isolation, both of which are as dangerous to physical health as smoking and cardio vascular disease³.
- 1.2.6 **NEW: We are proposing not to re-run the Tackling Inequalities Grant Pot (£66,700):** We would recommend that this fund is repurposed and utilised to support Cost of Living implications and community development as above.

² Impact report: [Voluntary grants and funds | Sheffield City Council](#)

³ [Connectedness & Health: The Science of Social Connection - The Center for Compassion and Altruism Research and Education \(stanford.edu\)](#)

- 1.2.7 For completeness, several council Services also fund CAB alongside the core grant. This funding is incorporated and managed alongside the core grant:
- Building Successful Families (MAST, Childrens Services) – £33,000 (external monies)
 - Adult Social Care - £50,750
 - Housing Income Management - £39,000
 - Domestic Abuse - £71,000 (external monies)

People Keeping Well Programme (PKW)

- 1.2.8 This Programme is managed by the Integrated Commissioning Service and comes within the remit of the Adult Health and Social Care Committee. In summary:

- Funding of **£1,518,268.53** for 12 organisations and 11 partners

Grant Theme	Organisation	Monies
Capacity building, support and infrastructure for the PKW	Voluntary Action Sheffield	22,000
Supporting communities and health and wellbeing	Age UK Sheffield	61,903.42
	Darnall Wellbeing	121,100.00
	Heeley City Farm	76,349.63
	Heeley Trust with partners: FURD, Heeley Asian Womens Group, Roshni, Shipshape	57,000.00
	Manor Castle Development Trust	181,900.00
	The Terminus Initiative ⁴	78,436.01
	Shipshape with partners: Archer Project, Employers Forum, Broomhall Forum, Apna	123,900.00
	SOAR with partners Firvale Community Hub and Aspiring Communities Trust	428,578.71
	Stocksbridge Leisure Centre	53,668.73
	Woodhouse Community Development Forum	164,926.30
	Zest with partner St Johns	148,505.73
	Total	

- It is proposed to continue to work with existing partners at the same financial envelope for a further 5 years**

- 1.2.9 It is proposed that the PKW grants are continued for a further 5 years at the current monies. As outlined in the previous Cabinet paper, we are proposing to continue funding PKW partners. The sustainability of this funding enables organisations to attract further funding eg most of the NHS funded social prescribing link workers in primary care are built on and underpinned via PKW delivery.

⁴ When Reach South Sheffield became insolvent, The Terminus (who were the local partner) stepped up to take the leadership of the partnership. We are proposing The Terminus Initiative replaces the previous South partnership partner.

1.2.10 PKW is part of Sheffield’s community-based approach to improving people’s health and wellbeing (sometimes referred to as social prescribing). Local community anchor organisations use PKW grants to tackle the social and commercial determinants of health. They are part of the landscape and system which contributes to outcomes for the Better Care Fund and integrated joint funding approach between the Council and South Yorkshire Integrated Care Board.

Equality Partnerships Programme

1.2.11 This Programme is managed by the Policy and Performance Service and comes within the remit of the Strategy and Resources Committee. In summary:

- Funding of **£71,250** for 6 grants to 5 organisations

Grant Theme	Partnership	Organisation	Monies
Empowering people and communities through voice, influence and insight	Intergenerational Age	Age UK	11,250
	BAME (Black, Asian and Minority Ethnic)	DiverseCity Development Trust (previously Faithstar)	15,000
	Religion and or Belief Hub (includes people with no religious belief)	Faithstar	10,000
	Disability	Disability Sheffield	15,000
	LGBT+	LBGT Sheffield	10,000
	Women’s	Together Women	10,000
Total			71,250

- **It is proposed to continue to work with existing equality partnership partners at the same financial envelop for a further 3 years**

1.2.12 The Equality Partnership is designed to provide a route for the Council to engage with all communities of Sheffield to help shape policy and services in the city. The organisations support communities to come together with decision-makers to work for positive change.

1.2.13 The Partnership is open to anyone who is interested in equality, diversity and fairness. It brings together individuals and organisations from all sectors - VCS, public and private - to make a real difference in Sheffield. It enables communities to make the city’s decision makers aware of the issues that affect them.

1.2.14 A Cross Partnership Working Group provides opportunities to work together to explore common issues. Events bring the whole partnership together around a theme that people care about, such as health, employment, poverty and hate crime.

1.2.15 The organisations are representative of communities of identity and are specifically identified as a protected characteristic within the Equality Act 2010⁵. Please note, the Council's Youth Services now undertake the work with young people since returning to the Council.

Associate Libraries Programme

1.2.16 The Associate Libraries Programme is managed by the Libraries, Archives and Information Service and comes within the remit of the Communities, Parks and Leisure Committee. In summary:

- There is an overall package of support of £209k of which, **£135,213** is provided in grants directly to 11 associate libraries

Theme	Library	Organisation	Monies
Supporting communities and health and wellbeing	Newfield Green	Heeley Trust	8,838.00
	Jordanthorpe	South Sheffield Community Initiatives Limited	10,655.00
	Stannington	Stannington and District Library Group	6,650.00
	Totley	Totley Community Resource and Information Centre	16,198.00
	Gleadless	The new Gleadless Library and Community Hub	11,297.00
	Greenhill	Friends of Greenhill Library	17,069.00
	Frecheville	Frecheville Library and Learning Centre	6,251.00
	Ecclesfield	Friends of Ecclesfield library CIO	9,336.00
	Upperthorpe	ZEST	25,000.00
	Walkley	Walkley Carnegie Library	14,959.00
	Tinsley	Tinsley Forum	8,960.00
	Total		135,213.00

- **Proposal to continue to work with existing Associate Libraries at the same financial envelop for a further 1 year**

1.2.17 The intention is for volunteer led libraries to develop their financial sustainability to invest in the building and the community. The grant funding and the Council support package has meant that no community run libraries have closed.

1.2.18 Since 2014 good progress has been made with the introduction of new and innovative ways to fundraise, but this has been impacted by the pandemic and increase in utilities and other costs.

1.2.19 The funding of £209k for the Associate Libraries Programme includes capacity and training support, book budget and continued support with library management (eg Library Management System).

1.2.20 It is proposed that the Associate Library grants are continued for a further one year at the current monies, to cover running costs whilst they establish and develop their own financial sustainability.

⁵ More details about the Equality Partnerships [The Sheffield Equality Partnership | Sheffield City Council](#)

Supporting Vulnerable People Programme

1.2.21 Supporting Vulnerable People is managed by the Integrated Commissioning Service and comes within the remit of the Adult Health and Social Care Committee. In summary:

- Funding of **£139,300** for 3 organisations

Theme	Organisation	Service Area	Monies
Supporting vulnerable people	Sheffield Working Womens Opportunities (SWWOP)	Sexual Health/PH	55,800.00
	SAYIT	Sexual Health/PH	25,000.00
	Sheffield Rape and Sexual Abuse Centre	Domestic Abuse	58,500.00
Total			139,300

- **It is proposed to continue to work with existing organisations at the same financial envelop for a further 5 years**

1.2.22 Sheffield Working Women's Opportunities (SWWOP) provide intensive and practical support to a socially isolated and vulnerable group of women involved in street prostitution. Women involved in street prostitution are likely to suffer physical deprivation, homelessness, lack of food, violence, illness and injury, drug and alcohol abuse, isolation/ostracization/social exclusion. An increase in risk-taking behaviour increases their risk of harm; this risk particularly impacts on their mental and emotional health. The grant enables SWWOP to provides on-site and outreach support, provision of harm reduction advice, referral into other services and STI testing.

1.2.23 SAYit are a lesbian, gay, bisexual, trans, plus (LGBTQ+) young people with the core function is to transform the lives of LGBTQ+ young people, up to the age of 25 through supportive group work, youth action, education and influence. The grant enables SAYit to provide young people and their families, support with relationships, emotional health and well-being and provision of positive activities.

1.2.24 Sheffield Rape and Sexual Abuse Centre are the city's only dedicated specialist support service for sexual abuse and violence. The grant funds are a contribution to their counselling and therapy service which supports people to recover from their traumatic experiences and move on with their lives. In the first 2 quarters of 2022, 89 people have started counselling with them. Clients report a high level of satisfaction with the service.

1.2.25 They are also commissioned by the SY Police Crime Commissioner to provide the Independent Sexual Violence Advocacy Service for the city which offers practical and emotional support to people considering /

going through criminal justice processes for sexual abuse and violence. The organisation also receives national funding as a rape crisis centre however the demand on them still outstrips their capacity. They also support our work on prevention / education around sexual abuse and violence e.g. developing and delivering training on the Ask for Angela initiative.

Working with communities in Sheffield’s Green Spaces Programme

1.2.26 The Programme is managed by the Parks and Countryside Service and comes within the remit of the Communities, Parks and Leisure Committee. In summary:

- Funding of **£176,000** for 4 organisations

Grant Theme	Organisation	Service Area	Monies
Working with communities in Sheffield’s Green Spaces	Green Estate	Parks	124,300
	Sheffield & Rotherham Wildlife Trust	Parks	20,000
	Sheffield Countryside Conservation Trust	Woodlands	10,000
	Steel Valley Project	Woodlands	22,000
Total			176,300

- **Proposal to continue to work with Sheffield and Rotherham Wildlife Trust at the same financial envelope for a further 5 years**
- **Proposal to work with Green Estate, Sheffield Countryside Conservation Trust and Steel Valley Project for a further one year**

1.2.27 Sheffield and Rotherham Wildlife Trust take cares of local nature reserves in Sheffield. The grant of £20k per year for the next five years is a contribution to the conservation work and connecting Sheffield’s communities to local green spaces.

1.2.28 Green Estate take care of Manor Fields and connect local people to green spaces. Manor Fields is 50 acres of parkland in an area of the city of high deprivation and poor health outcomes. The grant enables Green Estate to manage the green space for the benefit of local people, with lots of space to run, bike, walk and play. The agreement will be renewed for a further one year to 2024 whilst a review is undertaken about the long-term future of this approach.

1.2.29 Funding for Steel Valley Project and Sheffield Countryside Conservation Trust enables them work with volunteers and local communities to help improve our woodlands and green spaces. The current funding contributes to the cost of materials, staff time managing volunteers and where appropriate act as ‘match’ funding for wider grant opportunities. Each of the organisations’ work is targeted in areas of the city where they have long standing links with woodland and countryside sites and the communities that use them. The agreements will be renewed for a

further one year to 2024 whilst a review is undertaken about the long-term future of this approach.

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 The Grant Investment Programme is supporting the commitment to be a Strategic Partner with the Voluntary and Community Sector, as outlined in the Council's One Year Plan: *we will be a strong, trusted partner, working with Sheffield's public institutions, the city's partners and communities to lead the city's recovery from Covid and create a shared plan for Sheffield's future. We will reset the way we work with our voluntary, community and faith sector partners, building a new strategic relationship.*
- 2.2 The VCS is a key partner at a neighbourhood and city level in tackling inequalities in the city. The sector is valued and is quick to identify solutions to numerous challenges, supports communities to develop connections, and promotes inclusivity. To respond to the challenges the city has ahead, requires a range of partners working together with the people of Sheffield.
- 2.3 The commitment to the VCS has been strengthened and developed further in the recently published Delivery Plan⁶.
- 2.4 The Grant Investment programme not only supports the area of development of community empowerment but also the cost of living goal too.
- Area of development: *community empowerment.*
 - o Strategic Goal: *inclusive and empowered communities.*
 - o Key milestone: *Develop a shared action plan with the VCF to shape relationships and ways of working on priority areas that empowers and enable community organisations*
 - Urgent Challenge: *cost of living*
 - o Strategic Goal: *Tackling inequalities and supporting people through the cost-of-living crisis*

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 The last State of the Sector report by Voluntary Action Sheffield (VAS), highlighted the already (pre pandemic) increasing demand on the voluntary sector to fill the gap between the private sector and statutory services.
- 3.2 Respondents to surveys undertaken during showed a decrease in income from contracts and public donations with many spending more of their financial reserves to maintain the quality of their provision. This essentially means the sector was spending more money than they had coming in.
- 3.3

⁶ [10 - Council Delivery Plan - SR Committee 30.08.22.pdf \(sheffield.gov.uk\)](#)

Qualitative reporting by all elements of the sector have described that demand is increasing post covid and we envisage that will go up exponentially this winter given the energy crisis.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

4.1.1 Funding to the voluntary and community sector through Grant Investment Programme contributes to the Public Sector Equality Duty which requires us to consider the need to:

- eliminate discrimination, harassment and victimisation,
- advance equality of opportunity,
- foster good relations.

Grant Investment also contributes to and is aligned with the Council's broader equality considerations, including unpaid carers, health, poverty and cohesion.

It is proposed to be a standstill budget and therefore no cut in monies we know this will be real terms cut due to the rising energy and workforce costs for VCS organisations

4.2 Financial and Commercial Implications

4.2.1 This is a standstill budget

Grant	Committee Area	Total monies per year
Grant Aid	Communities, Parks and Leisure	1,467,104
People Keeping Well	Adult Health and Social Care	1,518,268.53
Equality Partnerships	Strategy and Resources	71,250
Volunteer led libraries	Communities, Parks and Leisure	135,213
Supporting Vulnerable People	Adult Health and Social Care	139,300
Working with communities in Sheffield's Green Spaces	Communities, Parks and Leisure	176,300
Total		£3,507,436

4.3 Legal Implications

4.3.1 The Council does have some specific powers to provide funding, for example:

- under s9 Public Libraries and Museums Act 1964 the Council has the power to make contributions towards the expenses of any other person providing library facilities for members of the public
- s19 of the Local Government (Miscellaneous Provisions) Act 1976 permits a local authority to provide (including by the provision of "assistance of any kind", a wide range of recreational facilities

- 4.3.2 Some grant funding may also support the delivery of general duties e.g. the duty within the Care Act 2014 to promote people's wellbeing and would therefore be permitted in accordance with s111 Local Government Act 1972 (power to do any thing which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions).
- 4.3.3 Where no specific power (or limitation) exists the legal power for the Council to establish, administer and make awards from the various grant funds as described in this report is provided by the general power of competence, contained in Section 1 of the Localism Act 2011.
- 4.3.4 The Council must at all times be mindful of the requirements imposed by the public sector equality duty enacted in Section 149 of the Equality Act 2010.
- 4.3.5 Any existing grant recipients or new recipients will be issued with a revised grant agreement / extensions that contain the relevant Sheffield City Council Terms & Conditions for such awards.
- 4.3.6 Upon delivery of the funded projects, the Council must ensure that any delivery partners will adopt such policies and procedures that are required to ensure value for money has been obtained in the procurement of goods or services funded by the grant.

4.4 Climate Implications

- 4.4.1 Given the nature of the proposal a full Climate Impact Assessment (CIA) is not considered appropriate. It is however acknowledged that the activities delivered by the voluntary sector using these grants will have an impact on emissions.
- 4.4.2 Grant recipients will be encouraged to consider the climate impact of their services through the review of grant agreements and plans each year.

5. **ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 **None**
The ***Do Nothing*** option was discounted as to cut or change grant funding support would be detrimental at this time to the organisations, the people they work with and ultimately Council services.

6. **REASONS FOR RECOMMENDATIONS**

- 6.1 Voluntary and Community Sector Organisations were at the forefront of helping people throughout the covid pandemic and are now supporting people with the dual crisis of poor mental wellbeing and increasing poverty / cost of living rise (expected to continue for 3 years). The city and residents are more than ever reliant on VCS organisations enabling and walking alongside them.

- 6.2 We have long standing relationships of over 10 years with many of the organisations and they continue to support the outcomes need for people and our communities, green spaces to thrive.
- 6.3 As outlined in the One Year Plan and new Delivery Plan, we are committed to working with the VCS and continuing to fund our strategic partners at the same level through the modest Grant Investment Programme outlined in this Report helps to demonstrate that commitment whilst recognising the financial constraints the Council is under.



Report to Policy Committee

Author/Lead Officer of Report:

James Henderson, Director of Policy Performance & Communications / Jason Dietsch, Head of Democratic Services

Tel: 0114 2734117

Report of: *Chief Executive*

Report to: *Strategy & Resources Policy Committee*

Date of Decision: *5 December 2022*

Subject: *Civic Honours*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number) 1334</i>				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<p><i>“The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended).”</i></p>				

Purpose of Report:

To relaunch the existing civic honours so that we have an open, accessible and clearly understood way of honouring people in Sheffield who have made a significant contribution to the city and its communities. This includes Civic Awards, Sheffield Legends and the Freedom of the City.

Recommendations:

- 1. To agree the outline proposals and actions to enable the re-launch of the civic honours as set out in the report;**
- 2. To note and approve the outline existing awards criteria for the different types of honour as set out in the appendix, including the principle of public nominations for Sheffield Legends and Civic Awards**
- 3. To note and approve the principle of a representative panel to**
 - a. Make recommendations to the Lord Mayor on Freedom of the City awards**
 - b. approve Sheffield Legends and Civic Awards**
- 4. To request that a further report be submitted to the Committee which provides more detail for approval about the awards criteria, timetable, public nomination process and composition of and recruitment to the independent panel for the awards and honours.**
- 5. Notes the proposals in respect of the employee awards.**

Background Papers: None

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>Ann Hardy</i>
	Legal: <i>Nadine Wynter</i>
	Equalities & Consultation: <i>Ed Sexton</i>
	Climate: <i>Jessica Rick</i>

	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	SLB member who approved submission:	Kate Josephs, Chief Executive
3	Committee Chair consulted:	Councillor Terry Fox, Leader of the Council and Chair of the Strategy & Resources Policy Committee
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: <i>James Henderson</i>	Job Title: <i>Director of Policy, Performance and Communications</i>
	Date: 24 November 2022	

1. PROPOSAL

1.1 To relaunch the existing civic honours so that we have an open, accessible and clearly understood way of saying thank you, recognising and honouring people in Sheffield who have made a significant contribution to the city and its communities. This includes Civic Awards, Sheffield Legends and the Freedom of the City.

1.2 The proposals will allow us to achieve the following objectives using the established honours and awards:

- To have an active and a clear way for people to nominate someone who has made a special contribution to life in our city and to celebrate their achievements.
- Agree clear criteria and a decision-making process about who receives a civic honour.
- Define a range of awards through which we can recognise and celebrate people from all walks of life in Sheffield.

2 How Sheffield honours achievement

Honorary Freedom of the City of Sheffield – this is the highest honour which the city can give and is for people or groups of people who have given outstanding service to the city. Honorary Freedom has been granted to individuals including Nelson Mandela, Jessica Ennis, Helen Sharman and groups, including the Yorkshire Regiment.

'Sheffield Legends' trail – this was established in 2004 to recognise people from Sheffield or with an association with the City and is normally for 'superstars' whose achievement is marked with a Hollywood type star on the pavement outside the Town Hall. Recipients include Gordon Banks, Sebastian Coe and Michael Palin.

Civic Awards – these were established in 2010 and are for people who have made a significant contribution to Sheffield and for those that have made a major contribution to life in Sheffield, are a leader in their field or have helped to put Sheffield on the map.

3 Current Issues

3.1 There are a number of reasons to look at the approach we take to honouring Sheffielders who have made a significant contribution:

Few awards have been made in recent years, partly because of cost, but

partly because of the need for clearer processes

- 3.2 We are also aware that there is a lack of diversity in those honoured, which means that the awards made do not reflect the overall make-up of the city and tend not to recognise the contribution made by all communities. We want to make sure this is addressed.
- 3.3 We need more clarity in the nominations and decision-making processes about who should receive an award
- 3.4 The three types of honour do not relate to each other in a particularly logical way. It is not always clear what sorts of achievement should be considered for each type of honour and there is a lack of distinction in the criteria that should be taken into account for each type of honour.
- 3.5 The Sheffield Legends award is probably best known because of the plaques outside the Town Hall, and as a result possibly has more prestige, even though the Freedom of the City is the highest honour that the city can bestow. There is no publicly accessible record of those who have received the Freedom of the City, nor those who have received a Civic Award.

4 Proposals

Our proposal is to re-establish and review the three types of civic honour and consider them as a unified system for honouring Sheffielders who have made a significant contribution to the city. The proposals are set out below:

4.1 Freedom of the City

- 4.1.1 The Freedom of the City is the highest honour that the Council can bestow upon an individual.
- 4.1.2 The Freedom of the City should only be used for the most exceptional contributions, usually of international or historical significance. In line with the Local Government Act 1972, those persons proposed for the Freedom of the City should be:
 - (a) persons of distinction, and
 - (b) persons who have, in the opinion of the authority, rendered eminent services to that area
- 4.1.3 The Freedom of the City should only be proposed by the Lord Mayor, having taken into account any proposals having been submitted to the Civic Awards Panel during the year and in line with the law, will require a two-thirds majority of an extraordinary meeting of Full Council. As such there will not be a public nominations process for the Freedom of the City, and the honour is likely only to be bestowed infrequently.

4.1.4 Those awarded the Freedom of the City will be invited to attend a reception and their names should be inscribed on a board or similar in a publicly accessible part of the Town Hall. The website could also include a list of those who have been granted the Freedom of the City.

4.1.5 The cost of granting somebody the Freedom of the City will sit with the Democratic Services budget. There is likely to be collaboration with other teams in the Council, including the events and communications team, on the ceremonial event to mark the granting of the honorary freedom.

4.2 Sheffield Legends and Civic Awards

4.2.1 The Sheffield Legends and Civic Awards scheme should be substantially overhauled.

4.2.2 There should be a single annual public nominations process for Sheffield Legends and the Civic Awards. Members of the public should be encouraged via a campaign (potentially run-in partnership with local media outlets) to nominate individuals for a civic honour.

4.2.3 Citizens will be asked to nominate those who:

- Have made a significant, hands-on contribution to their community, for example through voluntary work or campaigning on a particular issue (Civic Awards)
- Have an outstanding achievement in the fields of sport, science, music, culture and the arts, or community development (Sheffield Legend): nominations should be made against an agreed category, which could be linked to the strands in the forthcoming City Strategy.

4.2.4 Current or previous elected politicians are not eligible to be nominated for an award but elected politicians (including current councillors and MPs) may nominate people to be considered.

4.2.5 The applications process should actively encourage people from all backgrounds to be nominated and should be straightforward and easy for people to use. This might include a straightforward web-based form and alternative formats to give everyone an opportunity to nominate somebody.

4.2.6 Nominations made by the public will be considered by a Panel, chaired by the Lord Mayor and comprising a small number of external members to ensure that it is diverse and representative and includes people from a range of organisations and backgrounds. These should normally be drawn from voluntary or community organisations or from local organisations and businesses. External members of the Panel should serve for a maximum of three years. The Deputy Lord Mayor might be included on the Panel as someone with Observer status to assist

continuity.

- 4.2.7 The Panel will consider all nominations on merit but will seek, as far as possible, to ensure that those honoured are representative of the city as a whole in terms of ethnicity, sex, LGBTQ+, ability/disability, and age. The Panel should actively consider how best to ensure that the Sheffield Legends award represents the whole city given the fact that only one award can be made each year.
- 4.2.8 The recipient of a Sheffield Legends award will continue to have a plaque installed outside the Town Hall. There is sufficient budget available for up to one plaque to be installed each year, and therefore there should only be one successful nomination for Sheffield Legend each year. This will help to maintain the prestige of this honour.
- 4.2.9 The criteria for those receiving the Legends award are to be re-looked at and should include those alive and deceased. The award for those deceased can be presented to close family members or their partner.
- 4.2.10 There should be no upper limit on the number of people who receive a Civic Award each year, but the Panel will be expected to ensure that it is only activity that goes beyond the norm that is recognised.
- 4.2.11 Those awarded the Civic Award should have their names entered on a physical roll of honour which should be displayed in the Town Hall in a publicly accessible area. Their names should also be included on a page on the Council's website
- 4.2.12 An annual ceremony, hosted by the Lord Mayor, should be held to recognise those who receive a Civic Award and who are entered onto the Roll of Honour. Ideally this would be held at the same time as the ceremony to install a new Sheffield Legends plaque, if one is awarded in that particular year.

4.3 Employee Awards

- 4.3.1 Separate to the above process, consideration should also be given to initiating an approach for City Council employee awards. This would enable recognition of our staff who have made an exceptional contribution.
- 4.3.2 There would need to be a suitable nomination and selection process in place. The awards would also be linked to the Council's values.
- 4.3.3 Once determined, recipients of an employee award could be celebrated at an event. For example, a 'garden party' could be held at a suitable location (e.g., Winter Gardens or Botanical Gardens), where nominated staff could receive their award from the Lord Mayor and Leader of the

Council and could invite a friend or family member to accompany them. This would enable us to publicly thank staff for their exceptional contribution to the life of the city.

4.4 Other proposals

- 4.4.1 To have a single point of contact, knowledge and expertise should be established, so that everyone knows how to submit a nomination and where to go to get advice about how the various types of civic honours work, criteria etc and how to nominate somebody for an award.
- 4.4.2 The timetable for nominations and consideration of various awards should be in sync with the municipal year, so that the Lord Mayor in office during that year can have appropriate ownership and oversight of awards activity.
- 4.4.3 Nomination forms will be reviewed and redesigned and we will have regard to what is included in the nominations for national honours.
- 4.4.4 To work with others in our region, including the Lord Lieutenant's office on potential honours of all levels, including national honours and making connections with the Parish and Town Councils.
- 4.4.5 We will consider in greater detail how equality diversity and inclusion is built into the relaunch so there is fair access and opportunity.
- 4.4.6 More clarity will be given about activities associated with the Civic honours, from publicity to nominations, awards and ceremony and how these will be resourced and funded.

5. HOW DOES THIS DECISION CONTRIBUTE ?

- 5.1 The proposals contribute to the ambitions in the Council's Delivery plan, especially the priority concerning fair, inclusive and empowered communities in which "we want people to play an active role in their communities and having the capability, opportunity and motivation to do so."
- 5.2 The range of awards are designed to recognise the outstanding work that people do in their communities and support this priority in the Delivery Plan. We also want the process of nominating people for an award to be fair and inclusive, so there's an opportunity to shine a light on the incredible efforts and talents of people in our city.
- 5.3 The different awards may also help to promote the achievements of people in our city and put a positive spotlight on Sheffield as a great place to live, work, study and to explore as a visitor.

6. HAS THERE BEEN ANY CONSULTATION?

6.1 As part of the initial work, we are grateful to the cross-party group of elected members, including former Lord Mayors who have been working on the proposals and they have been consulted on proposed courses of action to review the civic honours.

6.2 Everyone in our communities can be involved and nominations for awards are to be open to every citizen and organisation in Sheffield to make a nomination.

7. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

7.1 Equality Implications

7.1.1 There is an opportunity through this process to support the Council's legal obligations as a Public Authority under the Equality Act 2010. These include the Public Sector Equality Duty, which, in summary, requires the Council to consider whether, through its functions, it could have a positive impact on:

- discrimination, harassment, victimisation and other conduct,
- equality of opportunity between people, and
- good relations between people.

7.1.2 We will consider in greater detail how equality diversity and inclusion is built into the relaunch so there is fair access and opportunity. This includes the development of an Equality Impact Assessment.

7.1.3 We will also look at the work of the Race Equality Commission and other sources of social evidence to help guide this activity e.g., in relation to the diversity of the awards Panel and to support how we seek nominations for future awards and involve people.

7.1.4 The Panel will consider all nominations on merit but will seek, as far as possible, to ensure that those honoured are representative of the city as a whole in terms of ethnicity, sex, LGBTQ+, ability/disability, and age. The Panel should actively consider how best to ensure that the Sheffield Legends award represents the whole city given the fact that only one award can be made each year.

7.2 Financial and Commercial Implications

7.2.1 Costs associated with the civic honours include the provision of legends plaque and installation of the plaques at the front of the Town Hall, the illuminated scroll for the recipients of the Freedom of the City and the costs of staging ceremonies and celebrations.

7.2.2 The costs associated with ceremonies, receptions and scrolls would be

picked up by the Mayoral budget which has £39k available for the full year for all activities. The costs would have to remain within budget as per the financial situation of the Council at this time.

- 7.2.3 The costs associated with buying and installing a plaque are met from the Events Team budget and with one award a year would cost £2k-£3k. There are other costs associated with installing a plaque around the paving area which would need to be considered. The Events Team budget is overcommitted at this time so there would need to be a mitigation elsewhere in the accounts to offset this additional pressure and ensure the committee remains within its' spending allocation.

7.3 Legal Implications

- 7.3.1 As stated in the main body of the report, the honorary Freedom of the City is subject to the requirements set out in the Local Government Act 1972, as amended by the Local Democracy, Economic Development and Construction Act 2009. Awards will be considered according to an agreed criteria and any further legal implications will be considered at that stage.

7.4 Climate Implications

- 7.4.1 Due to the nature of the proposal a full climate impact assessment is not required. There is potential for recognition of the work of an individual or group which is making a difference in the response to climate change, or which contributes to the mitigation of climate change.

8. **ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 Option 1: Re-launch existing honours as a set of awards, each with a clear purpose and to redefine criteria, reinstate activity and improve what we already have, which are the:

Civic Awards

Freedom of the City

Sheffield Legends

And to develop an employee awards scheme

- 8.2 Option 2: to take no action. However, the current process is not working, and we believe that a widely understood and simple awards process is important to recognise and celebrate the outstanding effort and achievements of many people in the city and to say, 'thank you'.

9. **REASONS FOR RECOMMENDATIONS**

- 9.1 The activity around civic honours has lost momentum in recent years

and we deal with potential nominations e.g., for Freedom of the City as necessary rather than in reference to an annual programme, clearly understood criteria, our values and the contribution of people in the city to life in our communities.

9.2 The proposals will allow us to achieve the following objectives using the established honours and awards:

- To have an active and a clear way for people to nominate someone who has made a special contribution to life in our city and to celebrate their achievements.
- Agree clear criteria and a decision-making process about who receives a civic honour.
- Define a range of awards through which we can recognise and celebrate people from all walks of life in Sheffield.

Appendix: The Current Awards and Honours Criteria

Freedom of the City

The Freedom of the City should only be used for the most exceptional contributions, usually of international or historical significance. In line with the Local Government Act 1972, those persons proposed for the Freedom of the City should be:

- (a) persons of distinction, and
- (b) persons who have, in the opinion of the authority, rendered eminent services to that area

Sheffield Legends

The criteria for those receiving the Legends award are to be reviewed and to include those alive and deceased. The award for those deceased can be presented to close family members or their partner.

Civic Awards (as agreed in 2010)

- The person nominated should be a resident of Sheffield
- Their work can be in a voluntary capacity as well as a paid position
- The person's contribution should have been exceptional and has made a significant difference to their community, service, cause within the city or the city's reputation beyond Sheffield.
- The role or delivery of service/support/achievement undertaken is unique, innovative or significantly different from others within the city. It should be of suitable status to be recognised with the award. The nominations must have a first and second nominator
- If a community is served, it should be substantial (involving at least 50 people)
- Such a nomination above should demonstrate widespread support from the community served or from within the group concerned.
- Nominations can be made for individuals who are leaders in their field or who have put Sheffield on the map in a significant way. This achievement should be clearly evidenced in a nomination submission.

Employee Awards

The criteria will be developed in reference to the Council's values.



Report to Policy Committee

Author/Lead Officer of Report: Ryan Keyworth,
Director of Finance and Commercial Services

Tel: +44 114 474 1438

Report of: *Ryan Keyworth*
Report to: *Strategy & Resources Committee*
Date of Decision: *5th December 2022*
Subject: *Month 7 Monitoring*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? (<i>Insert reference number</i>)				
Has appropriate consultation taken place?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i>				

Purpose of Report:

*This report brings the Committee up to date with the Council's financial position as at Month 7 2022/23 including General Fund revenue position and Capital Programme Monitoring (**Appendix 1**).*

Recommendations:

The Committee is recommended to:

1. Note the Council's financial position as at the end of October 2022 (month 7).

Background Papers:

[2022/23 Revenue Budget](#)

Lead Officer to complete: -	
1	<p>I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.</p> <p>Finance: <i>Ryan Keyworth, Director of Finance and Commercial Services</i></p> <p>Legal: <i>Sarah Bennett, Assistant Director, Legal and Governance</i></p> <p>Equalities & Consultation: <i>James Henderson, Director of Policy, Performance and Communications</i></p> <p>Climate: n/a</p>
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>
2	<p>EMT member who approved submission: <i>Eugene Walker</i></p>
3	<p>Committee Chair consulted: <i>Cllr Bryan Lodge</i></p>
4	<p>I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.</p>
	<p>Lead Officer Name: <i>Ryan Keyworth</i> <i>Jane Wilby</i></p> <p>Job Title: <i>Director of Finance and Commercial Services</i> <i>Head of Accounting</i></p>
	Date: 23 rd November 2022

1. PROPOSAL

1.1 This report sets out the 2022/23 Month 7 financial monitoring position for the Council.

1.2 Council Portfolio Month 7 2022/23

1.2.1 The Council is forecasting a £18.7m overspend against the 2022/23 budget as at month 7.

Full Year £m	Outturn	Budget	Variance
Corporate	(465.3)	(463.9)	(1.5)
City Futures	47.1	46.9	0.2
Operational Services	113.2	113.4	(0.2)
People	313.6	296.2	17.4
Policy, Performance Comms	3.3	2.9	0.5
Resources	6.8	4.5	2.3
Total	18.7	0.0	18.7

1.2.2 This overspend is due to a combination of agreed Budget Implementation Plans (“BIPs”) not being fully implemented and ongoing cost / demand pressures that are partially offset by one-off savings.

Full Year Variance £m	One-off	BIPs	Trend	Total Variance
Corporate	0.0	0.0	(1.5)	(1.5)
City Futures	(0.1)	0.0	0.3	0.2
Operational Services	(5.9)	3.1	2.7	(0.1)
People	(0.4)	15.4	2.4	17.4
Policy, Performance Comms	(0.1)	0.3	0.2	0.4
Resources	(0.7)	1.7	1.3	2.3
Total	(7.2)	20.5	5.4	18.7

1.2.3 In 2021/22, the Council set aside £70m of reserves to manage the financial risks associated with delivering a balanced budget position. In 21/22, the council overspent by £19.8m which was drawn from this pool, a further £15m was used to balance the 22/23 budget and current forecast overspend at M7 is set to be £18.7m leaving a remaining risk allocation of £16.5m

M7	£m
Allocated reserves	70.0
21/22 Budget overspend	19.8
22/23 Base budget committed	15.0
22/23 BIP shortfall	20.6
22/23 pressures	5.3
22/23 in year mitigations	(7.2)
Reserves used @ M7	53.5
Remaining reserves	16.5

} (£18.7m overspend @ M7)

1.3 Committee Financial Position

1.3.1 Overall Position - £18.7m overspend at Month 7

There is a £11.6m overspend in the Adult Health and Social Care Committee and a £6.4m overspend in the Education, Children and Families Committee	Full Year Forecast £m @ Month 7	Outturn	Budget	Variance
	Adult Health & Social Care	164.2	152.5	11.6
	Education, Children & Families	135.4	129.0	6.4
	Housing	8.4	8.8	(0.4)
	Transport, Regeneration & Climate	41.5	41.9	(0.3)
	Economic Development & Skills	11.2	11.1	0.0
	Waste & Street Scene	54.4	54.7	(0.3)
	Communities Parks and Leisure	45.1	45.4	(0.3)
	Strategy & Resources	(441.5)	(443.4)	2.0
	Total		18.7	0.0

Most of the full year forecast overspend is attributable to shortfalls in Budget Implementation Plans (BIPs) delivery	Variance Analysis £m @ Month 7	One-off	BIPs	Trend	Total Variance
	Adult Health & Social Care	(0.4)	9.3	2.7	11.6
	Education, Children & Families	0.6	6.0	(0.2)	6.4
	Housing	0.0	0.0	(0.4)	(0.4)
	Transport, Regen & Climate	(2.1)	2.1	(0.3)	(0.3)
	Economic Dev't & Skills	(0.1)	0.0	0.1	0.0
	Waste & Street Scene	(3.3)	0.5	2.5	(0.3)
	Communities Parks & Leisure	(1.0)	0.4	0.3	(0.3)
	Strategy & Resources	(0.9)	2.3	0.6	2.0
	Total		(7.2)	20.6	5.3

£7.2m of one-off savings are mitigating part of the ongoing overspend

Contributions from provisions for energy and waste inflation mitigate the in-year impact of rising baseline costs. These are one-off contributions that will not help our position in 23/24 as the trend continues.

The government's Autumn Statement only gives us protection on the energy price cap on current rates until the end of the financial year. Currently, the best open market prices we are able to achieve for 1 April 2023 onwards results in a doubling in the unit price of energy that we will face.

Balancing the 22/23 budget was only possible with £53m of BIPs, £32m are reported as deliverable in year	Budget Savings Delivery Forecast @M7 £m	Total Savings 22/23	Deliverable in year	FY Variance
	Portfolio			
	People	37.7	22.3	15.4
	Operational Services	7.1	4.0	3.1
	PPC	1.2	0.9	0.3
	Resources	6.7	4.9	1.8
	Total	52.7	32.1	20.6

Focus must be on delivering BIPs in 22/23 and preventing the

Of the £32m BIPs forecast as being deliverable, £10m are rated red, which indicates considerable risk that these will not be delivered in full which would increase the existing forecast overspend.

budget gap from widening	Of the £20.6m savings that are forecast to be undelivered this year, some can be delivered next financial year. It is estimated that £12m of this year's undelivered savings will still be unachievable in 23/24.
Adult Health and Social Care are forecast to overspend by £11.6m	<p>The high cost of packages of care put in place during covid has increased our baseline costs into 22/23. Work is underway as part of an investment plan with additional resource to tackle the underlying issues although recruitment issues are impacting our ability to deliver.</p> <p>The committee position improved in M7 by £200k; purchasing budgets in Older People's and Physical Disabilities improved by a combined £0.5m. This was offset by a continued increase in cost against the Learning Disabilities budget.</p>
Education, Children and Families are forecast to overspend by £6.4m	<p>Forecast under-delivery of budget implementation plans in the service are the main cause of overspends; plans to reduce staffing and increase income from Health are looking unlikely and the residential children's home strategy looks unlikely to deliver financial benefits.</p> <p>The committee position improved in M7 by £0.1m due to reductions to staffing forecasts in the Children's Disability Team. The forecast now assumes current levels of staffing for the rest of the year.</p>

1.4 Strategy and Resources - £2m overspend at Month 7

The Strategy and Resources Committee budget is forecast to overspend by £2m	Full Year Forecast £m @ Month 7	Outturn	Budget	Variance
	Business Change & Info Solns	18.4	17.0	1.4
	Central Costs	(46.9)	(46.5)	(0.4)
	Community Services (LACs)	2.0	2.0	0.0
	Consolidated Loans Fund	27.4	28.9	(1.5)
	Contract Rebates & Discounts	(1.0)	(0.7)	(0.3)
	Corporate Transactions	(492.8)	(492.8)	0.0
	Customer Services	5.3	5.4	(0.1)
	Finance & Commercial Services	18.5	18.5	0.0
	Housing Benefit	0.2	0.2	0.0
	Human Resources	5.3	5.0	0.3
	Legal & Governance	6.4	5.2	1.1
	Other Central Costs	0.0	0.0	0.0
	Policy, Performance & Comms	3.5	3.0	0.5
	Public Health	(0.1)	(0.1)	0.0
	Resources Mgmt& Planning	0.7	0.3	0.4
	One Year Plan	0.0	0.0	0.0
	Direct Services (Facilities Mgmt)	15.8	15.9	(0.1)
	Inclusive Growth & Development (Property and Regeneration)	(4.1)	(4.8)	0.7
	Total	(441.4)	(443.5)	2.0

The Committee's forecast overspend increased by £300k from M6 to M7

As at M6 the committee was forecasting to overspend against budget by £1.7m, this has increased to £2m in M7. The main reasons for the increase in costs this month were due to additional legal staffing costs and a further shortfall against delivery of savings in the Policy, Performance and Communications Service.

Shortfalls in BIP delivery is a key factor in the current overspend

Non-delivery of savings in 22/23 for operating model changes is the main reason for the current forecast overspend: Business Change and ICT delivery (£1.4m), Performance and Communications (£0.5m) and Legal and Governance (£1m).

The level of approved Voluntary Severance / Voluntary Early Retirement means that the required run-rate saving will not be achieved without further action.

The pay offer creates an estimated £0.4m pressure to the committee

The proposed pay award of £1,925 flat rate per employee was factored into forecasts in M4. The proposal leaves an additional pressure of £0.4m for the Committee.

It should be noted that the extra pay offer cost is an initial indicative estimate only and has been included within "Resources Mgt & Planning" for all services within the Committee. The pay award has now been agreed with Unions and will flush through actuals in M8 when staff receive the backdated pay.

Local Area Committees are forecast to spend to budget this year

The budget of £2m for Community Services includes £1m for LAC staffing and a further £1m split between each Local Area for projects relating to the community plan. So far as at M7, actual spend against the £1m total LAC community project budget is £157k. Given the current run-rate, an underspend could occur in this service by year end.

Property services overspend largely relates to Electric Works.

There is a £0.5m projected shortfall in rental income at Electric Works following loss / downsize of 2 key tenants. A proposal is being developed to relax the letting policy for the building that should help it to be filled.

Economic uncertainty affecting interest rates has had a positive effect on investments

The government's Autumn Statement seemed to have reassured financial markets of the government's fiscal discipline whilst also managing not to deepen the recession. The previous "mini-budget" created uncertainty in economic markets resulting in a Bank of England base rate increase. The rise in interest rates positively affected the authority due to current cash balances and our ability to capitalise upon favourable market investment rates. The cash position has also mitigated the need to externalise borrowing which has also helped.

1.4 **Capital Programme Monitoring M7 22/23**

The position on the capital programme at M7 is noted in **Appendix 1**.

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 The recommendations in this report are that each Policy Committee undertakes any work required to both balance their 2022/23 budget and prepare for the 2023/24 budget.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 There has been no consultation on this report, however, it is anticipated that the budget process itself will involve significant consultation as the Policy Committees develop their budget proposals

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 There are no direct equality implications arising from this report. It is expected that individual Committees will use equality impact analyses as a basis for the development of their budget proposals in due course.

4.2 Financial and Commercial Implications

- 4.2.1 There are no direct financial implications from this report.

4.3 Legal Implications

- 4.3.1 Under section 25 of the Local Government Act 2003, the Chief Finance Officer of an authority is required to report on the following matters:

- the robustness of the estimates made for the purposes of determining its budget requirement for the forthcoming year; and
- the adequacy of the proposed financial reserves.

- 4.3.2 There is also a requirement for the authority to have regard to the report of the Chief Finance Officer when making decisions on its budget requirement and level of financial reserves.

- 4.3.3 By the law, the Council must set and deliver a balanced budget, which is a financial plan based on sound assumptions which shows how income will equal spend over the short- and medium-term. This can take into account deliverable cost savings and/or local income growth strategies as well as useable reserves. However, a budget will not be balanced where it reduces reserves to unacceptably low levels and regard must be had to any report of the Chief Finance Officer on the required level of reserves under section 25 of the Local Government Act 2003, which sets obligations of adequacy on controlled reserves.

4.4 Climate Implications

- 4.4.1 There are no direct climate implications arising from this report. It is expected that individual Committees will consider climate implications as they develop their budget proposals in due course.

4.4 Other Implications

- 4.4.1 No direct implication

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The Council is required to both set a balance budget and to ensure that in-year income and expenditure are balanced. No other alternatives were considered.

6. REASONS FOR RECOMMENDATIONS

- 6.1 This paper is to bring the committee up to date with the Council's current financial position as at Month 7 2022/23 including the Capital Programme.

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CAPITAL PROGRAMME MONITORING AS AT OCTOBER 2022**Section 1 – Statement of Budget Movement**

The table below summarises the movement in budget from month 6 to month 7 22/23 and Capital programme budget position as at October 2022.

	2022/23	2023/24	Future	Total	Comments
Month 6 Approved Budget	278.0	157.4	475.6	911.0	The key changes to the programme from last month relate to:
Additions	1.2	6.7	0.0	7.9	ADDITIONS + £6.2m - Inclusion of Clean Air Zone Support measures budgets
Variations	0.3	0.4	0.9	1.7	+ £0.7m - Inclusion of SEND Integrated Resources development budgets + £0.5m - Inclusion of Abbey Lane School Roof replacement scheme
Reprofile	-3.5	3.5	0.0	0.0	+ £0.5m - Inclusion of initial grant payment re: Centre for Child Health Technology
Slippage & Acceleration	-37.7	35.8	1.9	0.0	VARIATIONS & REPROFILES + £1.7m - Variations to Heart of The City programme
Month 7 Approved Budget	238.4	203.8	478.4	920.6	SLIPPAGE & REPROFILES Approval of major reprofiling of programme as reported in November

Appendix 1 Capital Programme Monitoring

Section 2 – Top 20 Projects by value as at October 2022

The table below summarises the Top 20 projects in the Capital Programme by budget value in 2022/23. This group accounts for 58% of the 2022/23 capital programme. The major in-year and all-year variations are explained below and in sections 4 and 5.

PROJECT	Current Year									Remaining Life of Project					Comments
	YTD Actual	YTD Budget	YTD Variance	FY Outturn	FY Budget	FY Variance	Variance %	Delivery Forecast RAG	All Years Outturn	All Years Budget	All Years Variance	Variance %	Delivery RAG		
Heart of The City Henrys Block	16,180	16,597	(417)	29,238	29,321	(84)	-0.3%	A	38,755	38,755	-	0.0%	A		
Heart of The City Palatine Chambers Block	7,381	7,459	(78)	18,719	19,106	(387)	-2.0%	A	36,944	36,944	0	0.0%	A		
Major Sporting Facilities Finance	9,659	9,659	0	16,559	16,559	0	0.0%	NR	34,167	34,167	0	0.0%	NR		
Council Housing Acquisitions Programme	4,452	4,172	280	8,527	7,152	1,375	19.2%	G	12,817	12,817	0	0.0%	G	See Item 5.3	
Council Housing Single Staircase Tower Blocks Works	3,399	3,390	9	6,554	6,454	101	1.6%	G	9,977	9,678	299	3.1%	G		
Heart of The City - Pounds Park	3,143	3,136	7	5,925	5,924	1	0.0%	G	6,699	6,699	0	0.0%	G		
Brownfield Site Development Acquisitions	1,109	5,881	(4,772)	5,882	5,881	1	0.0%	NR	5,882	5,881	1	0.0%	NR		
New Council Housing Acquisition - Handsworth	460	450	10	470	4,733	(4,263)	-90.1%	G	4,733	4,733	-	0.0%	G	See Item 4.1	
New Build Council Housing Daresbury / Berners	3,331	3,872	(541)	4,709	4,651	59	1.3%	G	4,709	4,651	59	1.3%	G		
Council Housing Electrical Upgrades Ph 2	2,671	2,154	517	4,145	4,143	2	0.0%	G	19,429	19,436	(7)	0.0%	G		
King Ecgberts School Expansion	248	264	(16)	2,166	3,874	(1,707)	-44.1%	A	6,296	6,296	0	0.0%	A	See Item 4.3	
New Build Council Housing - Corker Bottoms	4	3,800	(3,796)	3,805	3,800	5	0.1%	G	8,336	8,336	-	0.0%	G		
Council Housing Roofing Replacements Prog	3,739	2,931	807	4,274	3,736	537	14.4%	G	32,837	32,837	-	0.0%	G	See item 5.6	
Heart of The City Block C Pepper Pot Building	2,566	2,611	(45)	3,730	3,712	18	0.5%	R	4,241	4,241	-	0.0%	R		
Future High Streets Fund Public Realm & Infrastructure	675	1,210	(535)	1,399	3,418	(2,019)	-59.1%	G	8,624	8,624	(0)	0.0%	G	See Item 4.2	
Talbot-seven Hills Send	2,077	2,417	(339)	3,297	3,297	(0)	0.0%	A	3,297	3,297	(0)	0.0%	A		
Upper Don Valley Flood Scheme Phase 1	2,292	2,113	179	3,883	3,209	674	21.0%	A	4,674	3,209	1,465	45.7%	A	See Item 5.5	
Silverdale School Expansion	91	78	14	3,175	3,175	0	0.0%	G	7,466	7,466	0	0.0%	G		
Council Housing Adaptations 2020-25 Contract	1,944	1,146	798	2,965	2,965	(0)	0.0%	G	8,612	8,612	(0)	0.0%	G		
Council Housing Mgmt Fees Commissioned	1,633	1,633	-	2,800	2,800	-	0.0%	NR	14,500	14,500	(0)	0.0%	NR		
Top 20 Value	67,054	74,972	(7,918)	132,221	137,910	(5,688)	-4.1%		272,994	271,178	1,817				
Rest of Programme	39,996	55,636	(15,639)	100,365	100,506	(142)	-0.1%		657,084	649,421	7,663				
Total Capital Programme Value	107,051	130,608	(23,557)	232,586	238,416	(5,830)	-2.4%		930,078	920,598	9,479				
% of Programme within the Top 20	63%	57%	34%	57%	58%	98%			29%	29%	19%				

Appendix 1 Capital Programme Monitoring

Section 3 – Current Year to date and Forecast Outturn Position The forecast outturn position is £5.8m below budget. The key variances by policy area are explained below. This is a movement of £29.5m from the £35.3m reported last month. This movement has been due in the most part to the approval of slippage budgets as part of a major review of anticipated spend profiles.

Policy Committee	YEAR TO DATE			FULL YEAR			Comments
	Actual	Budget	Variance	Forecast	Budget	Variance	
TRANSPORT, REGEN & CLIMATE	44,178	55,156	(10,978)	103,067	106,882	(3,814)	<p>Key Variances</p> <ul style="list-style-type: none"> - £2.4m - Slippage across Future High Streets Fund Programme - £1.3m - Slippage across Heart Of The City Programme - £0.4m - Broadfield Road Scheme - Forecast Slippage - £0.3m - Kelham Neepsend Parking Scheme - Forecast slippage on scheme - £0.3m - City Centre Bikehub - Forecast slippage on scheme - £0.3m - Clean Bus Technology Grants - Forecast underspend to be utilised toward Clean Air Zone - £0.2m - Little Kelham Bridge - Scheme no longer progressing +£0.1m - Levelling Up Fund Castle Site - Initial Fees Higher than forecast. OBC to be submitted to uplift budget +£0.2m - Active Travel Schemes (Neighbourhoods & Sheaf Valley Cycle Route) - Review ongoing into costs and awaiting revised funding agreements +£0.3m - TCF Programme - Forecast expenditure in advance of confirmation of additional funding from MCA +£0.7m - Upper Don Valley Flood Defence Scheme - Total forecast overspend is £1.5m. £0.7m in current year. However EA funding to cover this now secured.
COMMUNITIES, PARKS & LEISURE	12,494	13,951	(1,456)	24,126	25,131	(1,005)	<p>Key Variances</p> <ul style="list-style-type: none"> - 0.5m - General Cemetery - Forecast slippage on scheme - but overall £71k overspend forecast to be met from S106 - £0.5m - Woodbourne Road Football Hub - Forecast slippage against in year budget
HOUSING	34,419	41,729	(7,311)	69,662	70,367	(705)	<p>Key Variances</p> <ul style="list-style-type: none"> - £4.2m - Handsworth New Build Council Housing - forecast slippage on scheme + £2.7m - Newstead OPIL New Build - Forecast Acceleration + £1.4m - Council Housing Acquisition Programme - Acceleration of Purchase of more expensive properties + £0.9m - Newstead Enabling Works - Total forecast overspend of £2.5m due to ground conditions, of which £0.9m in current year + £0.5m - Roofing Replacement Programme - Acceleration of final payments on terminated contract
EDUCATION, CHILDREN & FAMILIES	6,843	10,089	(3,246)	18,380	20,442	(2,062)	<p>Key Variances</p> <ul style="list-style-type: none"> - £1.7m - King Ecgberts Expansion Scheme - Forecast revised in line with latest anticipated programme - £0.6m - Contribution to new SEND Free School - Forecast not completed + £0.3m - Aldine House 2 Bed Extension - Forecast overspend on scheme. May generate additional revenue pressure in year
STRATEGY & RESOURCES	3,643	4,907	(1,264)	6,330	6,400	(71)	
ADULT HEALTH & SOCIAL CARE	5,026	3,965	1,061	8,564	6,797	1,766	<p>Key Variances</p> <ul style="list-style-type: none"> + £2.7m - Accelerated Adaptations Grant - Increased assessment capacity, backlog demand from COVID alongside increasing general demand and increasing prices are placing strain on budget for non means tested smaller adaptations. Targeted work ongoing to review longer term impact - £0.7m - Disabled Facilities Grant and Top Up Grants - Review undertaken of applications for major adaptations. Decision taken to restrict number to be delivered in year in order to manage overall Disabled Facilities Grant Budget pressures (see above) - £0.2m - Disabled Persons Relocation Loans- Loan requests not at level expected GENERAL - Pressure building on overall DFG budget. Current predicted overspend is manageable within current year resources plus previous underspends brought forward. Work ongoing to review emerging pressures
WASTE & STREET SCENE	18	166	(148)	858	853	5	
ECONOMIC DEVELOPMENT & SKILLS	429	645	(216)	1,600	1,543	56	
Grand Total	107,051	130,608	(23,557)	232,586	238,416	(5,830)	

Appendix 1 Capital Programme Monitoring

Section 4 – Top 10 Forecast Slippage against Full Year Budget - Of the main £12.3m forecasts below budget, £10.9m relates to projects either in delivery or at tender stage. The remainder relates to budgets due to be either reprofiled or reallocated within the capital programme. The remainder is the result of a forecast not completed and reprofiling of the Disabled Facilities Top Up grant to meet pressures elsewhere.

Business Unit		Policy Committee	FY Budget	FY variance on budget	Explanation
4.1	New Council Housing Acquisition - Handsworth	HOUSING	4,733	(4,263)	REPROFILE - Negotiation of the contract with the developer has taken longer than expected due delays related to both parties. Additional time was required to ensure we have a contract that manages risk to the Council, as well as to ensure that we could agree the specification extras which will bring the development in line with the Council specification across a number of important areas. Furthermore, current supply chain issues within the construction sector have led the developer to review the delivery programme to ensure that it remained realistic/ deliverable. As such, the revised contractual Long Stop Date is now 30th June 2023
4.2	Future High Streets Fund Public Realm & Infrastructure	TRANSPORT, REGEN & CLIMATE	3,418	(2,019)	SLIPPAGE / OVERSPEND - Delays to scheme as current budget will not be sufficient to deliver scope of works. Significant cost increase announced in Stage 3 and again in Stage 4 cost plan. Works ongoing to arrive at a final figure for the works. VE is ongoing. Amended FBC will be required once final costs are agreed due to uplift and rescoping required. Presentation of budget cost and proposals to Regeneration Board for discussion and decision on way forward. Initial steer is for project to focus on Fargate only - Outturn forecast all years now reflects that figure. Final figure TBC pending final RIBA 4 costs. Project is proceeding on assumption that additional budget can be secured and will be approved by external funder. Client seeking further guidance/approval from Regen & Transport and finance sub committee.
	King Ecgberts School Expansion	EDUCATION, CHILDREN & FAMILIES	3,874	(1,707)	Reprofile - Payments for scheme reprofiled due to delay of contract award
	Heart of The City - Block D	TRANSPORT, REGEN & CLIMATE	1,075	(846)	Reprofile - Remaining forecast for costs associated with securing letting and reconfiguring vacant units, including expected capital contributions for all remaining units. Letting and Capital Contribution allowances slipped to end of this Financial Year/into next Financial Year.
4.5	Disabled Facilities Grant Top Up	ADULT HEALTH & SOCIAL CARE	1,666	(777)	Reprofile - Review undertaken of applications for major adaptations. Decision taken to restrict number to be delivered in year in order to manage overall Disabled Facilities Grant Budget pressures
4.6	Council Housing Refurbishments	HOUSING	2,510	(609)	Slippage - Delayed start due to programming and missing specification details that needed to be provided to the contractor, Contractor difficulty in engaging with suitable sub-contractors to carry out the works. A number of void properties require structural work and building surveys. . A lot of the Void scope of works is outside of the usual program so requires separate quotes for the work
4.7	Special Free School - North	EDUCATION, CHILDREN & FAMILIES	600	(600)	Forecast not completed
4.8	General Cemetery Uplift	COMMUNITIES, PARKS & LEISURE	2,443	(534)	SLIPPAGE/OVERSPEND - Delays to programme as a result of additional works on site/original construction details not as anticipated resulting in design & construction changes and prolonged programme. The total cost of the project is currently £75k over budget. Within these costs £70k allowed for highways works, which are now proposed to be delivered through Amey. Additional S106 of £66K to cover open space works so other funding can cover the highways works has been identified.
4.9	Woodbourn Road Football Hub	COMMUNITIES, PARKS & LEISURE	2,174	(482)	SLIPPAGE - Programme Delayed due to legal agreement between Football Foundation & SCC not being finalised/ ratified.
4.10	Future High Street Fund Front Door Interventions	TRANSPORT, REGEN & CLIMATE	1,673	(425)	Reprofile / Slippage - £350,000 additional budget allocated to 20-26 Fargate from Front Door Scheme to cover non-design related costs (inflation, stamp duty previously not identified, fees and rates associated with the empty asset 2021/2022). Currently represented as underspend on this business unit. Further slippage to likely grants as financial approval achieved 07/11. Grants fund agreements to be put in place, projects to be commenced, spend to be evidenced. Unlikely to begin claiming anything prior to April 23. See key risks and issues.
Total			24,166	(12,262)	

Appendix 1 Capital Programme Monitoring

Section 5 – Top 10 Forecast Overspends over Full Year Budget - Of the main £9.8m forecasts over budget approx. £4.9m represent genuine overspends. Housing schemes will form an additional call on the HRA which is coming under increasing pressure; the Upper Don Valley Flood scheme has now secured additional Environment Agency funding and approval of an uplift to the budget will be brought forward;

The forecast overspends relating to Disabled Facilities Grant activity are currently affordable within funds brought forward from previous years but the potential for ongoing pressures is being reviewed. At the outset of the Aldine House Expansion it was agreed that any overspends would be met from the revenue surplus generated. While revenue contributions have been received towards the scheme, a further £140k is now required to meet the forecast costs

Further funding is expected from the combined authority to meet the additional costs of the Transforming Cities Fund when next stage of funding is released.

	Business Unit	Policy Committee	FY Budget	FY variance on budget	Explanation
5.1	New Build Council Housing Newstead OPIL	HOUSING	1,101	2,715	FORECAST ERROR - Scheme on budget
5.2	Disabled Facilities Accelerated Adaptations Grant	ADULT HEALTH & SOCIAL CARE	2,230	2,707	Overspend - Increased assessment capacity, backlog demand from COVID alongside increasing general demand and increasing prices are placing strain on budget for non means tested smaller adaptations. Targeted work is ongoing to review longer term impact. Impact partly mitigated by reviewing expenditure on major extensions
5.3	Council Hsg Acquisitions Prog	HOUSING	7,152	1,375	Acceleration - The current forecast is for an overspend of £1.374 million against in year budget. This is as a result of the purchase of 13 strategically important 4 bedroom homes at nearly double the budgeted amount as well as increasing property purchase costs in the Sheffield market. However the overall programme expenditure across the life of the programme is not forecast to exceed budget.
Page 121	New Build Council Housing -Newstead-enabling works	HOUSING	1,948	933	Overspend - The total cost of the scheme is anticipated to increase by an additional £2,469.8K as a result of the following: Additional asbestos has been found on site which was not found in the original site investigations The confirmed utilities disconnection costs have exceeded the estimated costs Increase project costs as a result of removal of the red diesel subsidy Changes required to proposed drainage solution required by Yorkshire Water Alternative power supply required to be provided as a result of substation disconnection Budget variation for additional funding being brought for approval
	Upper Don Valley Flood Scheme Phase 1	TRANSPORT, REGEN & CLIMATE	3,209	674	Overspend - Differences between budgets and expenditure forecasts are due to the rising cost of the project (due to a combination of ecological factors, difficulties with landowner agreements, worse than expected ground conditions and condition of existing structures and the general "overheating" of the construction sector). Total forecast overspend over all years is £1.465m. Additional external funding has now been secured from the Environment Agency to fund this.
5.6	Council Housing Roofing Replacements Prog	HOUSING	3,736	537	Acceleration - Work is underway with the appointed administrator to finalise liabilities to the Avonside contractor (outstanding payments for works completed minus incurred costs).Arrangements are being put in place for properties that are partway through the reroofing works by means of a variation to the Novus Elementals contract to maintain these properties as weathertight and for H&S reasons (scaffolding still erected on these properties). This payment now forecast to be made in current financial year.
5.7	Aldine Hse- 2 Bed Extn & Muga	EDUCATION, CHILDREN & FAMILIES	1,050	318	Overspend - The overall expenditure is now forecast to be £176,177 over the current approved budget, however it should be noted whilst this includes allowances for known change, it does not include any project contingency. This has been fed back to the Head of Project Delivery who will be reporting this to the client. The overall forecast overspend includes £45k allowances for works which have moved from this contract to the current corner infill project, those works being bespoke bedroom furniture and smartboard enclosures. It is hoped that those items can be funded from the contingency budget on that scheme which would reduce the forecast overspend on this scheme. Approximately £140k additional funds are required to meet the overspend
5.8	Transforming Cities Fund Housing Zone North	TRANSPORT, REGEN & CLIMATE	889	250	OVERSPEND -Budget forecast updated to reflect the current estimated ECI costs. Negotiations are ongoing with regards to their allowance for provisional sum design costs. If successful, this cost may come down. Budgets will be uplifted to cover this when final scheme approved by SYMCA
5.9	Heart of The City programme costs	TRANSPORT, REGEN & CLIMATE	568	172	Acceleration - Budget allocation for financial year 2022/23 did not allow for current estimated costs for Communications, IT systems, marketing and SCC fees, therefore need to accelerate some of budget from 2023/24 to cover these.
5.10	Nether Green Junior Roof	EDUCATION, CHILDREN & FAMILIES	1,114	158	Acceleration
Total			22,997	9,839	

Section 6 – Key Risks and Issues

Key Issues

- **Disabled Facilities Grant** - A pressure is emerging on Disabled Facilities Grant Expenditure due to dealing with a backlog of assessments post COVID, rising demand and increasing inflation in the construction sector. A situation is developing where the £5.1m p.a. received from Government in respect of this activity will no longer be sufficient to meet expenditure. Balances carried forward from previous years should provide mitigation this year but there is the potential that previous decisions to use the funding to support wider activity such as Telecare and High Value Equipment may need to be revisited with potential revenue pressures. Working groups have been established to address the issue.

- **Upper Don Valley Flood Alleviation Scheme** - Newly identified forecast overspend position of £1.1m - **Update** - Formal offer of funding now received from Environment Agency

- **Schools Condition Allocation** - All School Condition Allocations received (up to 22/23) potentially fully committed may require reprioritisation if further urgent works identified.

Key Risks

Key risk areas -

Schemes funded via time limited grants:

- **Active Travel Fund - Sheaf Valley Cycle Route (£2.3m)** - Deadline 31/03/22 - Update Funding deadline extended to September 22. However, offer of funding to deliver Phase 1 not yet received from MCA - agreed to progress at risk. **UPDATE** - informal confirmation from MCA that spend deadline will be flexed to 31/03/23 - However this may still prove an issue for some elements of Active Travel Programme

High levels of inflation and supply issues re: construction materials - could have a significant impact on cost and delivery timescales of capital schemes. Could also lead to increased contractor disputes.

Several schemes are already identifying increases pre tender estimates and higher than anticipated tender returns i.e. Nethergreen School roof replacement, King Ecgberts school expansion scheme, Hemsworth New Build Council Housing Scheme . - **UPDATE** - Tender returns on Future High Streets Fund Public Realm Works indicate potential funding shortfall.



Report to Policy Committee

Author/Lead Officer of Report:

Damian Watkinson,
Finance Manager

Tel: 0114 273 6831

Report of: *Ryan Keyworth*

Report to: *Strategy and Resources Committee*

Date of Decision: *5th December 2022*

Subject: *Capital Approvals for Month 07 2022/23*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				

Purpose of Report:

This report provides details of proposed changes to the existing Capital Programme as brought forward in Month 07 2022/23.

Recommendations:

- (i) That the committee approve the proposed additions and variations to the Capital Programme listed in Appendix 1
- (ii) Approve the acceptance of grants as detailed in appendix 2

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

Appendix 1, Appendix 2

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	
	Finance: <i>Liz Gough</i>	
	Legal: <i>Rahana Khalid</i>	
	Equalities & Consultation: <i>N/A</i>	
	Climate: <i>N/A</i>	
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	EMT member who approved submission: <i>Ryan Keyworth</i>	
3	Committee Chair consulted:	
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	<table border="1"> <tr> <td>Lead Officer Name: <i>Damian Watkinson</i></td> <td>Job Title: <i>Finance Manager</i></td> </tr> </table>	Lead Officer Name: <i>Damian Watkinson</i>
Lead Officer Name: <i>Damian Watkinson</i>	Job Title: <i>Finance Manager</i>	

Date: 23.11.22

1. PROPOSAL

- 1.1 The proposed changes to the Capital programme will improve the recreational leisure facilities, schools, roads and homes used by the people of Sheffield, and improve the infrastructure of the city council to deliver those services.

2. HOW DOES THIS DECISION CONTRIBUTE ?

- 2.1 By delivering these schemes the Council seeks to improve the quality of life for the people of Sheffield.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 Any appropriate consultation was carried out at the original approval of the schemes included

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 Any Equality implications are the responsibility of the service area under which the approval falls.

4.2 Financial and Commercial Implications

- 4.2.1 A number of schemes have been submitted for approval in line with the Council's capital approval process during the Month 05 reporting cycle. This report requests the relevant approvals and delegations to allow these schemes to progress.

- 4.2.2 Below is a summary of the number and total value of schemes in each approval category:

- 2 additions of specific project to the capital programme creating a net increase of £0.186m
- 7 Variations to schemes creating a net increase of £0.175m

Further details of the schemes listed above can be found in Appendix 1

4.3 Legal Implications

- 4.3.1 Any specific legal implications are identified on a per scheme basis in appendix 1 in relation to schemes to be delivered and Appendix 2 in relation to grants to be accepted.

4.4 Climate Implications

- 4.4.1 Any specific Climate implications are identified on a per scheme basis in appendix 1. A Climate Impact Assessment was submitted with each Business Case

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

6. REASONS FOR RECOMMENDATIONS

- 6.1 The proposed changes to the Capital programme will improve the services to the people of Sheffield
- 6.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.

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Scheme name / summary description		Value £'000	
A	Transport Regeneration & Climate Change		
	New additions		
Page 129	<p>Levelling Up Fund – Innovation Centre Attercliffe</p> <p>Why do we need the project?</p> <p>Sheffield City Council has successfully bid for ‘Levelling Up Funding’ [LUF] to invest in Attercliffe to make direct improvements to the area acting as a catalyst for future investment.</p> <p>This project will deliver ground remediation works to enable the future development of an Innovation Centre at Olympic Legacy Park</p> <p>How are we going to achieve it?</p> <p>Feasibility works will be undertaken to determine the ground conditions and structural concerns on the site to allow an enabling strategy to be developed for the Innovation Centre at the Olympic Legacy Park.</p> <p>This scope will include: -</p> <ul style="list-style-type: none"> • Procure surveys to determine ground condition and any structural issues on the site • Design and spec enabling works for the site <p>The cost of this stage is £85.5k and is fully funded from Levelling Up Fund</p> <p>What are the benefits?</p> <p>In the short term this project will remove contamination from the ground and create a development platform for future use. In the long term this will enable the development of an innovation Centre that will deliver new jobs and opportunities for the people of Sheffield.</p> <p>When will the project be completed?</p> <p>Feasibility completion March 2023</p>	+85.5	
	Funding Source	Levelling Up Fund	Amount £85.5
	Status		Approved
	Approval Route	Principle of Levelling Up programme approved with acceptance of grant Feb 22	
	Arundel Gate Bus Gate	+50	

Why do we need the project?

The Arundel Gate Bus Gate intervention is one of many measures being implemented across the city centre, which when considered collectively, build upon the great work already completed and in the pipeline. The purpose of the bus gate is to remove through traffic in the northbound direction on Arundel Gate, which in turn will not only act a measure within the Clean Air Plan, but also allows the carriageway to be redesigned, to create a high quality public space and drive investment and redevelopment of the existing Arundel Gate frontages. Access to all the businesses and properties are retained with the scheme being designed around the servicing requirements of the St Pauls complex and the Novotel Hotel. This will be further explored through the Traffic Regulation Order.

How are we going to achieve it?

Feasibility works will be undertaken to determine how the bus lane can be installed, enforced and re-route affected traffic efficiently.

This will also include an Experimental Road Traffic Order. This allows for the installation of a bus lane while running a public consultation in parallel as well as assessing the benefits.

The cost of this stage is £50k and will be fully funded from Clean Air Zone [CAZ] funding.

What are the benefits?

- To develop a scheme that contributes to our clean air plan by removing traffic apart from buses and authorised vehicles from Arundel Gate northbound
- Improves resilience and reliability of public transport network
- Reduces CO2 emissions by removing most traffic from the area
- Improves air and noise quality
- Improves the accessibility to the area by removing most traffic from the road

When will the project be completed?

2022-23

Funding Source	Clean Air Zone	Amount	50k	Status		Approved	
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Approval Route	Decision to implement Clean Air Zone approved by Co-op Exec. Oct 21						
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Variations and reasons for change

Disabled Parking Bays [Darnall & Woodhouse]
Scheme description

Page 131	<p>This scheme is to develop a programme of disabled parking facilities at district centres across the city including the city centre. Approval has previously been granted to undertake feasibility works at 15 agreed sites.</p> <p>The project is a ‘walk and build’ scheme and fully funded from Local Transport Plan.</p> <p>What has changed?</p> <p>Feasibility works are now complete on the Darnall and Woodhouse sites and the following works are to be undertake at a cost of £2.5k: -</p> <p>Woodhouse – one disabled parking bay at the local district centre</p> <p>Darnall – two disabled parking bays and one dropped kerb at the local district centre</p> <p>Approval is also being sought to move £19k of funding into 2023-24 to align the budget to the delivery of the programme.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> • Budget increase • Slippage 		<p>2022-23 -19 2023-24 +21.5</p>
	Funding	Local Transport Plan	
	Approval Route	Sheffield Local Transport Plan Report - TRC Committee 15.06.22	
	<p>Handsworth 20mph</p> <p>Scheme description</p> <p>Through the City’s Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. 20mph area schemes contribute to the creation of a safer residential environment, which will allow easier access to local facilities for all. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport. The Corporate Plan states that the aim is for all residential areas to have a 20mph speed limit by 2025.</p> <p>Slower speeds will contribute to the creation of a safer residential environment and may also bring about a reduction in the number and severity of traffic collisions.</p> <p>This project has previously been approved to conduct design works for the Introduction of a sign only 20mph area Handsworth, Sheffield 13</p> <p>What has changed?</p> <p>All design works are now complete and the scheme will be delivered. The total cost is £78k with a commuted sum cost of £11k and is fully funded from Local Transport Plan.</p> <p>The project budget has been reduced by £32k from the initial design estimate.</p>		<p>-32</p>

	<p>Variation type: -</p> <ul style="list-style-type: none"> Budget decrease 		
	Funding	Local Transport Plan	
	Approval Route	Sheffield Local Transport Plan Report - TRC Committee 15.06.22	
<p>Page 132</p>	<p>Burncross 20mph</p> <p>Scheme description</p> <p>Through the City’s Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. 20mph area schemes contribute to the creation of a safer residential environment, which will allow easier access to local facilities for all. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport. The Corporate Plan states that the aim is for all residential areas to have a 20mph speed limit by 2025.</p> <p>Slower speeds will contribute to the creation of a safer residential environment and may also bring about a reduction in the number and severity of traffic collisions.</p> <p>This project has previously been approved to conduct design works for the Introduction of a sign only 20mph area in Burncross</p> <p>What has changed?</p> <p>All design works are now complete and the scheme will be delivered. The total cost is £106k with a commuted sum cost of £29k and is fully funded from Road Safety Fund.</p> <p>The project budget has been reduced by £28k from the initial design estimate.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget decrease 		<p>-28</p>
	Funding	Road Safety Fund	
	Approval Route	Sheffield Local Transport Plan Report - TRC Committee 15.06.22	
B	Communities Parks & Leisure		
	New additions		

	New additions	
	None	
	Variations and reasons for change	
	None	
D	Adult Health & Social Care	
	New additions	
	None	
Page 134	Variations and reasons for change	
	None	
	Housing	
	New additions	
	None	
	Variations and reasons for change	
	<p>Council Housing New Build Ph.16 Newstead Enabling</p> <p>Scheme description</p> <p>Deliver the enabling works for the whole of the Newstead site in Birley (associated projects are Newstead General Needs delivering 77 units and Newstead Older Persons Independent Living delivering 141 units) to mitigate the risk of unknown ground conditions having an impact on the main contracts.</p> <p>What has changed?</p> <p>The total cost of the scheme is anticipated to increase by an additional £2,469.8K as a result of the following:</p> <ul style="list-style-type: none"> Additional asbestos has been found on site which was not found in the original site investigations or indicated in the remediation strategy. It is of a more hazardous nature than the asbestos found in the site investigations and has been found in part of the site that the remediation strategy 	+2,470

<p>previously classed as “uncontaminated.” The topsoil in these areas is therefore not suitable for re-use and so needs to be disposed of at an additional cost. Additional earthworks are required to address the contamination.</p> <ul style="list-style-type: none"> • The confirmed utilities disconnection costs have exceeded the estimated costs. • NPG’s proposed disconnection of the substation transformer would cause the streetlights in the roads around the outside of the site to be cut off. This would be unacceptable on a public footpath and so an alternative electric supply for the lights was required. • Yorkshire Water previously indicated that the proposed drainage approach would be acceptable, however when approvals were progressed, they confirmed they would not accept the use of a dry pond. The only technically viable option therefore became increasing the size of the underground attenuation tank. Additional earthworks around larger tank required. • Increase project costs as a result of removal of the red diesel subsidy • Scope has been added to the enabling phase from the next phase of the project, this includes additional surface water drainage and additional highways construction works. <p>Variation type: Budget increase</p> <p>Additional Costs</p> <p>£3,677.8K Total</p> <p><u>£1,208.0K</u> Current Approved Contingency £2,469.8K Extra Budget Required</p> <p>Budget</p> <table border="0"> <tr> <td>Previous Yrs Actuals</td> <td>£989.0K</td> <td>£989.0K</td> </tr> <tr> <td>Current 22/23 Budget</td> <td>£1,947.8K + £2,469.8K =</td> <td>£1,947.8K</td> </tr> <tr> <td>Current 23/24 Budget</td> <td>£18.0K</td> <td>£18.0K</td> </tr> <tr> <td>Total Project Budget</td> <td>£2,954.8K + £2,469.8K =</td> <td>£5,424.6K</td> </tr> </table>	Previous Yrs Actuals	£989.0K	£989.0K	Current 22/23 Budget	£1,947.8K + £2,469.8K =	£1,947.8K	Current 23/24 Budget	£18.0K	£18.0K	Total Project Budget	£2,954.8K + £2,469.8K =	£5,424.6K		
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Current 23/24 Budget	£18.0K	£18.0K												
Total Project Budget	£2,954.8K + £2,469.8K =	£5,424.6K												
Funding	HRA Borrowing £3,254.8K + 1-4-1 Receipts £2,169.8K													
Approval Route	Scheme originally approved Cabinet Sep 20													
<p>Council Housing Stock Increase Programme Allocation</p> <p>Scheme description</p> <p>Block allocation of funding for the Stock Increase Programme</p> <p>What has changed?</p>	-2,470													

Page 136	<p>A paper has been brought forward outlining the additional costs and therefore the additional budget required for the Newstead Enabling project. The funding for these costs needs drawing down from this allocation. See separate entry above for Council Housing New Build Ph.16 Newstead Enabling</p> <p>.</p> <p>Variation type: Budget decrease</p> <p>Budget</p> <p>Current 23/24 Budget £12,152.9K - £2,469.8K = £9,683.1K Total 22-27 Budget £228,974.5K - £2,469.8K = £226,504.7K</p>		
	Funding	Various including HRA Borrowing, HRA Capital Receipts, and Grants	
	Approval Route	N/A	
	Education Children & Families		
	New additions		
	<p>Wharnccliffe Side Primary School Expansion (feasibility)</p> <p>Why do we need the project?</p> <p>A recent housing development of over 300 homes is being built in the catchment area. Some homes are already inhabited and others ready for sale. Both schools in the area are almost full. Wharnccliffe Side is a small school in this semi-rural area which is currently oversubscribed in some year groups and the new development is expected to generate an increased yield of pupils for the school.</p> <p>How are we going to achieve it?</p> <p>Feasibility will be carried out to look at options to deliver an additional 70 places increasing the size of the school from 140 place to a 210 place School.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> • An additional 70 places provided to meet demand. • In the medium to long- term ensuring access to a local school will have a positive impact on local climate conditions by reducing travel on public transport and by car, compared to the alternative of pupils travelling out of the village <p>When will the project be completed?</p> <p>Feasibility: March 2023. Estimated Project Delivery: September 2024</p>		+49.6

	Funding Source	Section 106	Amount	£49.6k	Status		Approved		
	Approval Route		Delivery of sufficient school places is statutory duty						
	Variations and reasons for change								
	None								
G	Strategy & Resources								
	New additions								
	None								
Page 137	Variations and reasons for change								
	<p>Town Hall Fuel Tank</p> <p>Scheme description</p> <ul style="list-style-type: none"> The Town Hall diesel fuel storage tank supplies emergency back-up generators in the event of a power failure. Access for maintenance is poor. The tank is beyond its serviceable life cycle. <p>Servicing and maintenance requirements for the new tank will be reduced compared to the existing tank due to the smaller volume of diesel required. Access to the new location will be easier and will make re-filling and cleaning the diesel fuel more efficient than at present.</p> <p>What has changed?</p> <ul style="list-style-type: none"> A budget variation in the sum of £85k is requested to bridge the current funding gap. There is an increase in the proposed overall project budget from £80k to £165k due to increased construction costs. The existing fuel tank will be decommissioned, emptied and foam filled for safety. <p>Variation type: -</p> <ul style="list-style-type: none"> Slippage and Budget increase of £85k on issuance of contract award. This represents an increase from the original estimate of £80k and is due to: <ul style="list-style-type: none"> An unsuccessful initial tender exercise The consequent need to canvass interest in this specialist piece of work before re-tendering. 								+85

	Funding	Funded from a Revenue Contribution to Capital, currently £80k but to increase to £165k	
	Approval Route	Scheme originally approved Co-op Exec Jun 21	
H	Economic Development & Skills		
	New additions		
	None		
	Variations and reasons for change		
	None		

	Scheme name / business unit / summary description of key terms	Funder	Value £'000
A	Transport Regeneration & Climate Change		
	None		
B	Communities Parks & Leisure		
	<p>Parson Cross & Burngreave Cruyff 3G Pitch</p> <p>The objective of the Foundation is to establish so-called Cruyff Courts to promote the physical and mental well-being of young people by offering game activities, physical exercise and sports on the Cruyff Courts. The Foundation's special aim is to promote integration between the various local, ethnic and other groups through sport and the provision of sports activities at the relevant Cruyff Courts.</p> <p>The Foundation and the Council are going to develop a Cruyff Court (artificial grass surface) in Parson Cross Park and in Burngreave with a £70K contribution from the Foundation for each site under two separate agreements, one for each site, using identical terms.</p> <p><u>Financial Implications</u></p> <ul style="list-style-type: none"> - The Foundation will provide a one-off financial contribution as part of their multi-year partnerships with organisations, such as local authorities, these two specifically to SCC, for the construction of two Cruyff Courts. - SCC is responsible for the construction/maintenance of the Cruyff Court, within one year of signing the agreements. - SCC will act as the contracting party for the conclusion of Agreements with third parties, undertakes to outsource the construction of the Cruyff Court pitch in accordance with its tendering policy. The contractor's offer must be submitted to the Foundation for approval prior to the award of the order by the Council and, after approval, in accordance with Appendix 5 of the Agreement . - The contributions are repayable if SCC is in breach of its obligations. The contributions are being treated as grants and are subject to clawback if the terms and conditions are not complied with. 	Johan Cruyff Foundation	+140

	<ul style="list-style-type: none"> - The Foundation makes available to SCC a contribution of £70,000 (per site, * 2 = £140,000 in total, 75% paid prior to work taking place, remaining 25% paid on completion. Contribution to be invoiced by SCC. - The contribution is only to be used for the Cruyff Court construction. - SCC must comply with monitoring and reporting requirements (see details) and inform the Foundation on a quarterly basis of the work carried out, the time involved, and the amounts involved. - SCC will be obliged to organise sporting activities – see agreements for details. - SCC will provide maintenance of the Cruyff Court during and after expiry. - Term of the agreement is 10 years and will be extended by one year at a time, unless one of the Parties terminates the Agreement in writing no later than 6 months prior to the commencement of the extension. - SCC to inform the Foundation if third party is interested in supporting the Cruyff Courts financially or otherwise. - Liability is insured up to an amount of £75,000,000. SCC will make the insurance policy details available for inspection so that the Foundation can satisfy itself of the Council's compliance with the obligation to insure. - The execution of this Agreement and any Agreements resulting therefrom will be governed exclusively by Dutch Law. <p><u>Commercial Implications</u></p> <ul style="list-style-type: none"> - All public sector procurement is governed by and must be compliant with the Funding Agreement and UK National Law. In addition, all procurement in SCC must comply with its own Procurement Policy, and internal regulations known as 'Contracts Standing Orders' (CSOs). - Contracts Standing Orders requirements will apply in full to the procurement of services, goods or works utilising grants. All grant monies must be treated in the same way as any other Council monies and any requirement to purchase/acquire services, goods or works must go via a competitive process. - Project Manager will need to develop a viable exit strategy for when the grant funding ends to ensure that there are no unfunded ongoing costs. - The Project Manager will need to read, understand, and comply with all of the grant terms and conditions. 		
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	<p><u>Legal Implications</u>In addition to the financial and commercial implications set out above, the below matters were noted following a review of the draft funding agreement to be entered between Sheffield City Council and Cruyff Foundation for Parson Cross Park and for Burngreave :</p> <ul style="list-style-type: none"> • The agreement is governed by Dutch law. It is important to remember that in Dutch law good faith is implied into the agreement and must be adhered to <u>during the negotiation period</u> as well as during performance and enforcement. A party may have legal consequences if it were to abandon at the later stages of the negotiations and where the circumstances of the abandonment were to detriment the other party in such a way that it would constitute bad faith. • The order of precedence of documents forming part of the agreement should be noted, including the Foundation’s right to amend the documents appearing in Appendices 1 to 7 of the agreement, which exists throughout the duration of the funding agreement (clauses 1.8 - 1.10). This will need to be flowed down to suppliers and contractors. • All information under the agreement is confidential (an undefined term). Information is to be treated confidential if one of the parties designate it as such (clause 12.3). Disclosure to employees is to be limited as far as possible and a duty of confidentiality arising out of the agreement is to be imposed on such employees in advance. When procuring works and services using information received under the agreement, care should be taken to expressly preserve it’s confidentiality to avoid a risk of breaching the agreement. • The Council ‘indemnifies the Foundation against possible claims by third parties of whatever nature, arising from or in connection with the performance of this Agreement, including possible costs of legal assistance’ (clause 11). The indemnification is wide and unlimited (the general liability cap of [£75,000]), under clause 10, does not apply to this indemnification). • Under clause 10.4, the Council provides a guarantee that all construction works ‘meet all statutory and other regulations applicable in the Netherlands including, but not limited to, provisions relating to safety regulations. The same applies for the sport activities to be organised by the Council [at the pitch site(s)]’. To discharge these obligations, the Council would need to ensure it procures all works and services in accordance with these requirements as well as consider obtaining warranties/guarantees for materials, products and works (including where relevant in favour of the Foundation). 		
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	<ul style="list-style-type: none"> • Under clause 2.3, the Council is required to ensure that the Contractor's 'Offer' for the construction works includes an artificial grass surface made of ten cate fibres from Ten Cate Grass (a private limited company who is a partner of the Foundation). To discharge this obligation, the Council would need to use naming provisions (i.e., named sub-contractor) when procuring the main works contract and include any T&C's of Ten Cate Grass (it is not clear whether Ten Cate Grass have bespoke/non-negotiable terms of business - this would need to be queried with the Foundation). This may pose some challenges for the Council when procuring the main works as some contractors may be unwilling to work with unfamiliar suppliers/terms or may object to this during the tender process. Also, a signed copy of all third-party agreements must be supplied to the Foundation within 3 days of the parties signing (clause 2.5). • The Foundation retains a right to comment/amend the final agreements for works/services that the Council enters with third parties (clause 2.4). To avoid delays and difficulties in concluding final contracts, the Council should seek approvals/comments from the Foundation on finalised tender documents before commencing tender exercises. • The Council has an obligation to maintain the pitch sites, to the standards specified and the quality guarantees set out in Appendix 1 of the Agreement. This obligation runs both during and <u>after</u> the expiry of the agreement (clauses 3.1 & 13.8). The Foundation has a right to inspect the sites (using an expert at least once a year) to determine whether the Council is meeting its maintenance obligations (clause 3.2), The cost of this obligation should be factored in the life cycle costs of the project and an end date for this obligation should be agreed with the Foundation. • The Council's breach of the agreement within the first 5 years will result in a full clawback of all payments made by the Foundation plus statutory interest (which appears to be 2% according to the Dutch Civil Code). Thereafter, there is a sliding scale for the repayment on a year-by-year basis (clause 3.3). • Parties have a wide-ranging right to terminate the agreement with immediate effect, without prior notification, and with no obligation to pay the other party compensation for termination (clauses 13.3-13.6). When procuring works/services from third parties, the Council would need to weigh up the pros and cons of a) flowing down these wide risks (likely to be pushed back by suppliers and contractors on the market) b) risk contractors overpricing the bids, if such risks 		
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	are flowed down (potentially make the project commercially unviable) or c) the Council incurring the costs of retaining/managing the risks of early termination.		
C	Waste and Street Scene		
	None		
D	Adult Health & Social Care		
	None		
E	Housing		
	None		
F	Education Children & Families		
	None		
G	Strategy & Resources		
	None		
H	Economic Development & Skills		
	None		

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